

TOWN OF DUNDURN
Minutes of the Regular Meeting of Council
held in Council Chambers of the Municipal Office in Dundurn, SK. on
February 8, 2016

PRESENT

Deputy Mayor: Annette Hamilton
Councillors: Dan Arndt, Mark Collis, Melva Richmond, Scott Senick

Staff: Eileen Prosser, (Administrator), Trevor Richmond, (Foreman).

ABSENT

None

CALL TO ORDER

Deputy Mayor Hamilton called the meeting to order at 7:00 p.m.

AGENDA

24.2016 Collis/Richmond - That the agenda be adopted as amended by adding:

- EMO training conference in Lloydminster, SK
- Hall janitorial contract and clarification of duties
- Utility revenue surplus move to utility reserves

CARRIED

MINUTES

25.2016 Richmond/Senick - That the January 11, 2016 regular meeting minutes be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None

DELEGATIONS

Ray Moskowec the EMO Coordinator for the Town and RM of Dundurn. Meet and greet with Council and gave an update on procedures manual. Contact information will need to be updated and it was a work in progress so his mandate will be to complete it. Previous coordinator Barb Olyniuk will stay as Deputy Coordinator as she laid out most of the ground work for the manual and is able to provide further information for its completion. Ray would like to meet with BEST at their next meeting to introduce himself and discuss any issues. He would also like to attend the EMO conference in Lloydminster.

ACCOUNTS PAYABLE

26.2016 Collis/Senick - That the accounts payable cheque numbers #7598 to #7634, online payments and payroll totaling \$176,177.53 be approved for payment.

CARRIED

FINANCIAL REPORTS

27.2016 Collis/Richmond - That the financial reports be accepted as presented.

CARRIED

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MEETING BREAK 8:10 - 8:20 PM

COMMITTEE & STAFF REPORTS

28.2016 Senick/Collis - That the following staff reports be acknowledged as presented:

- Public Works & Utilities report as presented by Trevor Richmond
- Administration report as presented by Eileen Prosser
- Sports Centre Committee report as presented by Dan Arndt and Melva Richmond
- Mayor's report as presented by Annette Hamilton

CARRIED

NEW BUSINESS

FINES

29.2016 Arndt/Senick - That the property legally described as Lot 21, Block 3, Plan 47454 is fined \$500.00 commencing on the date the bylaw officer advises and continuing every two weeks from that date until the order to remedy dated October 27, 2015 is completed.

CARRIED

NEW COMMUNITY COMPLEX RESERVE

30.2016 Collis/Arndt - That \$5,000.00 is transferred from the Town operating bank account to New Community Complex Reserve bank account.

CARRIED

WATER SHUT OFF

31.2016 Collis/Senick - That regular sewer rates continue to be charged to an account regardless of water being shut off due to outstanding utility charges.

CARRIED

OFFICE SIGN

32.2016 Richmond/Collis - That the quote from Waylyn Signs for a new sign at the front of the town office is accepted.

CARRIED

WATERWOLF APPOINTMENT

33.2016 Arndt/Senick - That Gale Hagblom is appointed as the town representative for Waterwolf.

CARRIED

ADJOURNMENT

34.2016 Arndt - That this meeting adjourns at 9:30 p.m. and continues on February 17, 2016 at 6:30 pm.

CARRIED

DEPUTY MAYOR ANNETTE HAMILTON

ADMINISTRATOR EILEEN PROSSER