

TOWN OF DUNDURN
Minutes of the Regular Meeting of Council
held in Council Chambers of the Municipal Office in Dundurn, SK. on
January 11, 2016

PRESENT

Deputy Mayor: Annette Hamilton
Councillors: Dan Arndt, Mark Collis, Melva Richmond, Scott Senick

Staff: Eileen Prosser, (Administrator), Trevor Richmond, (Foreman).

ABSENT

None

CALL TO ORDER

Deputy Mayor Hamilton called the meeting to order at 7:00 p.m.

AGENDA

1.2016 Richmond/Collis - That the agenda be adopted as amended by adding:

- Disclosure of outstanding account information

CARRIED

MINUTES

2.2016 Collis/Senick - That the December 21, 2015 regular meeting minutes be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES

104 Government Rd. nuisance property remedy. Review of clean up finished before December 31, 2015. Owner left dilapidated sheds and some other items. Sheds were ordered to be removed. Administration to ask bylaw officer to inspect building condition for exposure to elements and make recommendation.

3.2016 Collis/Senick - That administration obtains a quote to remove the buildings from 104 Government Road pursuant to the order to remedy extension of December 31, 2015.

CARRIED

DELEGATIONS

RM of Dundurn Reeve Trevor Reid. Meet and greet with Council and discussion of joint issues past and present.

Ben Wagemakers and Amanda Moffat from PCL Construction Management. Presented to Council a community arena conceptual plan together in partnership with Sink Combs Dethlefs who specialize in hockey arenas.

MEETING BREAK 8:30 PM -8:40 PM

ACCOUNTS PAYABLE

4.2016 Collis/Richmond - That the accounts payable cheque numbers #7587 to #7597, online payments and payroll totaling \$28,666.15 be approved for payment.

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FINANCIAL REPORTS

Draft financial reports for Town, Hall and Sports Centre presented as yearend not closed for accounts payable and adjusting entries.

COMMITTEE & STAFF REPORTS

5.2016 Senick/Collis - That the following staff reports be acknowledged as presented:

- Public Works & Utilities report as presented by Trevor Richmond
- Administration report as presented by Eileen Prosser
- Mayor's report as presented by Annette Hamilton

CARRIED

CORRESPONDENCE INFORMATION ITEMS

6.2016 Richmond/Collis - That the following correspondence is acknowledged as presented and filed accordingly.

- Water loss report - 84 cu
- Blue Box Media - town promotional package
- Library Jan 1, 2016 minutes
- RCMP Dundurn violation occurrence report Oct to Dec 2015
- Loraas correspondence regarding their 'service agreement'

CARRIED

OLD BUSINESS

REMAC

7.2016 Senick/Richmond - That the Regional Mutual Aid Agreement (REMAC) is tabled pending meeting with EMO coordinator.

CARRIED

SASK ALERT

8.2016 Collis/Senick - That the Sask Alert program agreement is tabled pending discussion with BEST.

CARRIED

NEW BUSINESS

PORTABLE HYDRANT WATER METER

9.2016 Collis/Richmond - That a portable hydrant water meter is purchased for the public works department.

CARRIED

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TRAFFIC BYLAW 2014-02 AMENDMENT

10.2016 Arndt/Senick - That Traffic Bylaw 2014-02 is amended to include a section as follows:

SECTION : DEPOSIT OF SNOW, ICE AND DEBRIS ON ROADS Obstructions in the Right-of-way

1. No Person shall place or permit to be placed any Foreign Matter onto any Roadway, Boulevard, Sidewalk, or ditch.
2. No Person shall place, permit to be placed, or allow to remain any Foreign Matter on or within one point five (1.5) metres of any Fire Hydrant located on Public or Private Property.
3. No Person shall damage, or permit to be damaged, any Highway or Fire Hydrant by scraping, cutting or in any other manner whatsoever, whether or not such Person is engaged in removing Foreign Matter from any Highway or Fire Hydrant.
4. No Person shall place or deposit or allow the placement or deposit of any object, refuse, building or other materials, dumpsters, snow, earth, sand, gravel, sod, or any other material in the Rights-of-Way that will impede or obstruct traffic.
5. The provisions of this Bylaw shall not apply to any agents or employees of the Town in the performance of their assigned duties.

CARRIED

BEST

11.2016 Arndt/Richmond - That the town supports the proposed capital plan as presented by the R.M. of Dundurn administrator, Judy Douglas, to purchase a new fire truck and build a new fire hall by increasing the levy an additional \$50.00 over a term of 20 years based on our current assessed levy count for BEST.

CARRIED

KMS TRAILER ON LAMABE

12.2016 Collis/Senick - That the complaint of a trailer located at 110 Lamabe be tabled pending further information requested from administration regarding zoning and land use.

CARRIED

EMPLOYEE BOND

13.2016 Richmond/Senick - That the employee bond was laid before Council with no changes noted.

CARRIED

COUNCIL APPOINTMENTS

14.2016 Senick/Collis - That the following changes to appointments are made:

- Board of Revision - WaterWolf
- EMO - Ray Moskowec

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UTILITY ARREARS

Clarification requested from Administration regarding water shut off for accounts with small balances. Council has a zero tolerance position for delinquent accounts of any amount and has directed Administration to continue with the collection policies regardless of the amount.

UTILITY ACCOUNT INFORMATION

Administration to continue to **not** disclose to Council the name and/or address of any utility account ageing files unless an account holder asks for a review by Council or unless it is for another lawful purpose as described under the Freedom of Information and Privacy and Protection of Privacy Act (FOIP).

DEVELOPMENT PERMIT APPLICATIONS

None

BYLAWS

Bylaw 2016-01 To decrease the number of Councillors

15.2016	Senick/Richmond - That Bylaw 2016.01 be read the first time.	CARRIED
16.2016	Arndt/Collis - That Bylaw 2016.01 be read the second time.	CARRIED
17.2016	Richmond/Arndt - That Bylaw 2016.01 be given three readings at this meeting.	CARRIED UNANIMOUSLY
18.2016	Collis/Arndt - That Bylaw 2016.01 be read the third time and be adopted.	CARRIED

ADJOURNMENT

19.2016	Arndt - That this meeting adjourns at 10:55 p.m.	CARRIED
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DEPUTY MAYOR ANNETTE HAMILTON

ADMINISTRATOR EILEEN PROSSER