

**TOWN OF DUNDURN**  
**Minutes of the Regular Meeting of Council**  
**held in Council Chambers of the Municipal Office in Dundurn, SK. on**  
**June 13, 2016**

**PRESENT**

Mayor: Per Vinding

Councillors: Dan Arndt, Annette Hamilton, Mike Kuzma, Melva Richmond

Staff: Eileen Prosser, (Administrator), Trevor Richmond, (Foreman).

**ABSENT**

Councillor: Scott Senick

**CALL TO ORDER**

Deputy Mayor Hamilton called the meeting to order at 6:00 p.m.

**AGENDA**

133.2016 Richmond/Arndt – That the agenda be adopted as amended by adding:

- Sale of top soil to town
- Loan payment transfers operating to capital
- Employee reviews – in camera
- DAWWU costing review – in camera
- Takeout pizza shop discretionary development application

CARRIED

**MINUTES**

134.2016 Vinding/Richmond - That the following meeting minutes be adopted as amended:

- May 16, 2016 regular meeting minutes.

CARRIED

**BUSINESS ARISING FROM THE MINUTES**

None

**DELEGATIONS**

- Fire Chief Laura Friesen – presented information regarding a new AED for the Hall as the current one will be outdated in the near future.
- Walter Litke – DAWWU internal examination report

**IN CAMERA**

135.2016 Arndt/Vinding – That the meeting proceeds in camera at 7:00 p.m. as per clause 17(1)(i) of the *Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

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**OUT OF CAMERA**

136.2016 Vinding/Arndt – That the meeting resumes out of camera at 8:00 p.m. CARRIED

**ACCOUNTS PAYABLE**

137.2016 Vinding/Kuzma – That the accounts payable cheque numbers #7764 to #7789, online payments and payroll totaling \$79,484.07 be approved for payment. CARRIED

**FINANCIAL REPORTS**

138.2016 Vinding/Richmond – That the financial reports be accepted as presented. CARRIED

**STAFF REPORTS**

139.2016 Kuzma/Richmond - That the following staff reports be acknowledged as presented:

- Public Works & Utilities report as presented by Trevor Richmond

CARRIED

**MEETING BREAK 8:00 – 8:15 P.M.**

140.2016 Arndt/Richmond – That the following staff reports be acknowledged as presented:

- Administration report as presented by Eileen Prosser

CARRIED

**COMMITTEE REPORTS**

141.2016 Arndt/Kuzma – That the following committee reports be acknowledged as presented:

- BEST committee as presented by Mike Kuzma
- Rink committee as presented by Dan Arndt

CARRIED

**CORRESPONDENCE**

142.2016 Richmond/Arndt - That the following correspondence is acknowledged as presented and filed accordingly.

- 11.1) Water loss report - 478 cu
- 11.2) June 3 bylaw enforcement report

CARRIED

**OFFICIAL COMMUNITY PLAN (OCP)**

143.2016 Arndt/Kuzma – That the town planner drafts a new Official Community Plan (OCP) for the Town.

CARRIED

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**BEST CAPITAL RESERVE**

144.2016 Vinding/Kuzma – That \$13,400.00 for BEST capital reserve, (based on 268 assessed owner's x \$50.00) is transferred from the operating bank account to the capital reserve account.

CARRIED

**RESCIND RESOLUTION 70.2016**

145.2016 Vinding/Arndt – That due to the information no longer being required, that resolution 70.2016 be rescinded.

CARRIED

**2016 OPERATING BUDGET**

146.2016 Vinding/Kuzma – That the 2016 Operating Budget is approved.

CARRIED

**2016 5-YEAR CAPITAL WORKS PLAN**

147.2016 Vinding/Richmond – That the 5-year Capital Works Plan is approved.

CARRIED

**2016 HALL OPERATING BUDGET**

148.2016 Arndt/Richmond – That the 2016 Hall Operating Budget is approved as amended.

CARRIED

**SUMA ASSURE AMENDMENTS**

149.2016 Vinding/Kuzma – That the SUMA Assure subscriber agreement amendments are approved.

CARRIED

**TOP SOIL**

150.2016 Vinding/Richmond – That we respectively decline to purchase top soil from Mark Collis.

CARRIED

**LOAN PAYMENT TRANSFERS**

151.2016 Vinding/Richmond – The the following amounts are transferred from the operating bank account to the capital reserves account in order cover the debenture loan payments:

- Infrastructure Levy payments received August 31, 2015 to May 31, 2016- \$138,109.85
- Dundurn Ave road reconstruction - \$47,933.04
- Railway Ave reconstruction - \$30,212.05

CARRIED

**DEVELOPMENT PERMIT APPLICATIONS**

**2016-DBL07 TAKE-OUT PIZZA RESTAURANT**

152.2016 Kuzma/Vinding – That administration submit public notice as required under Zoning Bylaw 11-87 to hear discretionary application 2016-DBL07 for a take-out pizza restaurant located 110 Government Road.

CARRIED

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**BYLAWS**

**2016.03 Set Mill Rate**

- 153.2016 Arndt/Kuzma – THAT Bylaw 2016-03 be introduced and read the first time. CARRIED
- 154.2016 Vinding/Richmond – THAT Bylaw 2016-03 be read the second time. CARRIED
- 155.2016 Vinding/Kuzma– THAT Bylaw 2016-03 be given three readings at this meeting. UNANIMOUS
- 156.2016 Arndt/Richmond – THAT Bylaw 2016-03 be read the third time and be adopted. CARRIED

**2016.04 Repeal Bylaws**

- 157.2016 Arndt/Vinding – THAT Bylaw 2016-04 be introduced and read the first time. CARRIED
- 158.2016 Kuzma/Arndt – THAT Bylaw 2016-04 be read the second time. CARRIED
- 159.2016 Vinding/Kuzma– THAT Bylaw 2016-04 be given three readings at this meeting. UNANIMOUS
- 160.2016 Richmond/Arndt – THAT Bylaw 2016-04 be read the third time and be adopted. CARRIED

**2016.05 Amend Traffic Bylaw 2014-2 Repeal Bylaws**

- 161.2016 Vinding/Richmond– THAT Bylaw 2016-05 be introduced and read the first time. CARRIED
- 162.2016 Kuzma/Richmond – THAT Bylaw 2016-05 be read the second time. CARRIED
- 163.2016 Kuzma/Vinding– THAT Bylaw 2016-05 be given three readings at this meeting. UNANIMOUS
- 164.2016 Vinding/Richmond – THAT Bylaw 2016-05 be read the third time and be adopted. CARRIED

**2016.06 Provide for exemption of property tax for the Wilson Museum**

- 165.2016 Arndt/Richmond– THAT Bylaw 2016-06 be introduced and read the first time. CARRIED
- 166.2016 Vinding/Kuzma – THAT Bylaw 2016-06 be read the second time. CARRIED
- 167.2016 Richmond/Vinding– THAT Bylaw 2016-06 be given three readings at this meeting. UNANIMOUS
- 168.2016 Vinding/Richmond – THAT Bylaw 2016-06 be read the third time and be adopted. CARRIED

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**IN CAMERA**

169.2016 Arndt/Kuzma – That the meeting proceeds in camera at 9:30 p.m. as per clause 17(1)(f) of the *Local Authority Freedom of Information and Protection of Privacy Act*. CARRIED

**OUT OF CAMERA**

170.2016 Arndt/Vinding – That the meeting resumes out of camera at 10:00 p.m. CARRIED

**EMPLOYEE REVIEWS**

171.2016 Arndt/Vinding – That the employee reviews are amended as discussed CARRIED

**ADJOURNMENT**

172.2016 Vinding – That this meeting adjourns at 10:05 p.m. CARRIED

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**MAYOR PER VINDING**

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**ADMINISTRATOR EILEEN PROSSER**