

**TOWN OF DUNDURN**  
**Minutes of the Regular Meeting of Council**  
**held in Council Chambers of the Municipal Office in Dundurn, SK. on**  
**June 12, 2017**

**PRESENT**

Mayor Per Vinding

Councillor(s): Melva Richmond, Fred Wilson, Walter Litke, Annette Hamilton,

Staff: Eileen Prosser, (Administrator), Trevor Richmond (Public Works Supervisor)

**ABSENT**

None

**CALL TO ORDER**

Mayor Vinding called the meeting to order at 6:00 p.m.

**AGENDA**

137.2017 Wilson/Richmond – That the agenda be adopted with the following additions:

- 13.17 Transfer Station issues;
- 13.18 Audit extension
- 13.19 Public Works Operator job scope

CARRIED

**MINUTES**

138.2017 Litke/Hamilton - That the following meeting minutes be adopted:

- May 8<sup>th</sup>, 2017 Regular meeting minutes.
- May 17<sup>th</sup>, 2017 Special Meeting minutes.

CARRIED

**ACCOUNTS PAYABLE**

139.2017 Vinding/Hamilton – That the accounts payable cheque numbers #8272 to #8323, online payments and payroll totaling \$116,845.69 be approved for payment.

CARRIED

**FINANCIAL REPORTS**

140.2017 Litke/Richmond – That the financial report is accepted as presented.

CARRIED

**CHIP SEAL**

141.2017 Hamilton/Wilson – That the quote of \$26,085.00 including taxes from Canadian Paving Service to chip seal roads is approved.

CARRIED

**TOWN OF DUNDURN**  
**Minutes of the Regular Meeting of Council**  
**held in Council Chambers of the Municipal Office in Dundurn, SK. on**  
**June 12, 2017**

**CONTRACT VACATION STAFF**

142.2017 Vinding/Litke – That Don Suttie is hired as vacation coverage for the Public Works Superintendent for water and sewer testing and reporting.

CARRIED

**AUDIT EXTENSION**

143.2017 Wilson/Walter – That an extension for the 2016 Audit to September 1, 2017 is approved.

CARRIED

**Trevor Richmond left the meeting at 7:11 p.m.**

**STAFF REPORTS**

144.2017 Litke/Wilson - That the following staff report be acknowledged as presented:

- Public Works & Utilities verbal report as submitted by Trevor Richmond
- Administration verbal report as presented by Eileen Prosser

CARRIED

**FIREHALL BUILDING UPGRADES**

145.2017 Wilson/Richmond – That we authorize the Fire Board to make any necessary maintenance, repairs or improvements to the Firehall.

CARRIED

**COMMITTEE REPORTS**

146.2017 Wilson/Richmond – That the following Committee report are acknowledged as presented:

- BEST – verbal report by Fred Wilson
- DAWWU – verbal report by Per Vinding
- WaterWolf – verbal from Walter Litke

CARRIED

**SELF WATERING FLOWER POTS**

147.2017 Vinding/Litke – That for labour and water cost management, administration send a letter to Communities In Bloom requesting they use commercial self-watering pots with adequate water reservoirs for flower planting around the town.

CARRIED

**PHOTO HISTORY BOOK**

Motion by Wilson that the town send a sponsorship of \$250.00 to Sandra Zoerb for creating a Saskatchewan Photo History Book to Celebrate Canada 150. Motion not seconded, motion failed.

**TOWN OF DUNDURN**  
**Minutes of the Regular Meeting of Council**  
**held in Council Chambers of the Municipal Office in Dundurn, SK. on**  
**June 12, 2017**

**CORRESPONDENCE**

148.2017 Vinding/Hamilton – That the following correspondence is acknowledged as presented and filed accordingly:

- 11.1) Water loss report (805cu)
- 11.2) Amalgamated Transit Union Local asking for Council to demand to save STC
- 11.3) DAWWU 2016 audited financials
- 11.4) Blackstrap Park Advisory Group – meeting info and agenda –
- 11.5) Letter from Sandra Zoerb requesting sponsorship of a photo history book to celebrate Canada 150
- 11.6) Bylaw officer June 8 report – usual patrol
- 11.7) Build tech
- 11.8) MAinspections

CARRIED

**Meeting Break 8:35 – 8:50 pm**

**PROPOSED FEED LOT ON INDI RD.**

149.2017 Litke/Richmond – That we acknowledge receipt of information pertaining to a proposed feedlot at Indi Road.

CARRIED

**RM DRAFT OCP & ZONING BYLAW PUBLIC HEARING**

150.2017 Vinding/Hamilton – That Crosby Hanna provide written recommendations and council's concerns to the RM of Dundurn about their final draft Official Community Plan and Zoning Bylaw; FURTHER, that Crosby Hanna present those concerns at the public hearing on July 6, 2017.

CARRIED

**OCP & ZONING BYLAW QUOTE**

151.2017 Hamilton/Richmond – That we accept the quote from Gale Hagblom to complete the town's draft Zoning Bylaw for \$5400.00 and create a new Official Community Plan for \$11,400.00

CARRIED

**TAX ENFORCEMENT**

152.2017 Vinding/Litke – That Taxervice be authorized under s22(1) of The Tax Enforcement Act on or after June 16, 2017 to commence proceedings to request title with respect to the following described lands:

Roll	39	Lot 9-Blk/Par 4-Plan 47454 Ext 0	Title No.	144055166
		Lot 10-Blk/Par 4-Plan 47454 Ext 0	Title No.	144055188
Roll	57	Lot 5-Blk/Par 6-Plan B2915 Ext 0	Title No.	145733474
Roll	110	Lot 2-Blk/Par 5-Plan C4769 Ext 0	Title No.	129648853
Roll	117	Lot 14-Blk/Par 5-Plan C4769 Ext 0	Title No.	147062033
Roll	130	Lot 1-Blk/Par 7-Plan C4769 Ext 0	Title No.	145575546
		Lot 2-Blk/Par 7-Plan C4769 Ext 0	Title No.	145575647

CARRIED

**TOWN OF DUNDURN**  
**Minutes of the Regular Meeting of Council**  
**held in Council Chambers of the Municipal Office in Dundurn, SK. on**  
**June 12, 2017**

**ASSESSMENT APPEAL ADJUSTMENTS**

153.2017 Hamilton/Richmond – The we acknowledge the assessment appeal adjustments for:

- Roll number 8 000 – improvements adjusted from \$30,400 to \$0.00.
- Roll number 91 000 – improvements adjusted from \$132,300 to \$23,100.

CARRIED

**COMPLEX RESERVE**

154.2017 Litke/Wilson – That \$5020.00 is transfer from the operating bank account to the Complex Reserve bank account.

CARRIED

**CHIP SEAL**

155.2017 Vinding/Wilson – That we accept the quote from Canadian Paving Service for \$39,960 including taxes for chip seal work on roads.

CARRIED

**SGI**

156.2017 Litke/Richmond – That we respectfully decline the request from Peter Bennett to contract the SGI business at the Town office.

CARRIED

**HALL OPERATING GRANT**

157.2017 Litke/Vinding – That the 2017 hall operating grant of \$6000.00 is approved.

CARRIED

**RINK OPERATING GRANT**

158.2017 Vinding/Litke – That the 2017 rink operating grant of \$7000.00 is approved.

CARRIED

**DEVELOPMENT APPLICATIONS**

159.2017 Vinding/Litke – That we acknowledge the following development applications:

- 2017-08 New Garage at 211 First St – Approved.
- 2017-09 New Shed at Sunshine Meadows Lake – Approved.

CARRIED

**BYLAW 2017-03 ECONOMIC DEVELOPMENT TAX INCENTIVE FOR SUNSHINE MEADOWS**

160.2017 Vinding/Richmond – That Bylaw 2017-03 be introduced and read the first time.

CARRIED

161.2017 Hamilton/Richmond – That Bylaw 2017-03 be read the second time.

CARRIED

162.2017 Vinding/Litke – That Bylaw 2017-03 be given three reading at this meeting.

DEFEATED

**TOWN OF DUNDURN**  
**Minutes of the Regular Meeting of Council**  
**held in Council Chambers of the Municipal Office in Dundurn, SK. on**  
**June 12, 2017**

**BYLAW 2017-04 ECONOMIC DEVELOPMENT TAX INCENTIVE FOR ESTABLISHED AREAS**

163.2017 Vinding/Richmond – That Bylaw 2017-04 be introduced and read the first time.	CARRIED
164.2017 Richmond/Hamilton – That Bylaw 2017-04 be read the second time.	CARRIED
165.2017 Vinding/Litke – That Bylaw 2017-04 be given three reading at this meeting.	CARRIED
166.2017 Hamilton/Litke – That Bylaw 2017-04 be read the third time and adopted.	CARRIED

**ADJOURNMENT**

167.2017 Hamilton – That this meeting adjourns at 10:25 p.m.	CARRIED
--	---------

---

Per Vinding, Mayor

---

Eileen Prosser, Administrator