

**TOWN OF DUNDURN  
Council Meeting Minutes  
April 13, 2015**

Minutes of the regular Council meeting for the Town of Dundurn held in Council Chambers, Dundurn, Saskatchewan.

**PRESENT**

Councillors: Deputy Mayor Sharon Miskcolzi, Annette Hamilton, Melva Richmond, Dan Arndt.

Staff: Eileen Prosser, (Administrator), Trevor Richmond, (Foreman).

**ABSENT**

Mayor Doug Narraway

**CALL TO ORDER**

Deputy Mayor Sharon Miskcolzi called the meeting to order at 7:00 p.m.

**AGENDA**

57.2015 Hamilton/Richmond – That the agenda be adopted. CARRIED

**MINUTES**

58.2015 Hamilton/Richmond - That March 9, 2015 meeting minutes be adopted. CARRIED

**BUSINESS ARISING FROM THE MINUTES**

None

**ACCOUNTS PAYABLE**

59.2015 Richmond/Arndt – That the accounts payable cheque numbers #7172 to #7222, online payments and payroll totaling \$96,561.37 be approved for payment.

CARRIED

**DELEGATIONS**

**7:30 pm** Mayor Alan Thomarat, Mayor Eldon MacKay, Reeve Fred Wilson to discuss the Dundurn Regional Planning Commission memorandum of understanding and the benefits of planning to the region as a whole. Administration will have legal review to see if any items in the MOU are binding.

**7:50 pm** David Mercier and Greg Roffey from Super Save Group - to discuss waste services for transfer station and residential cart service. Will contact at a later date with pricing.

## REPORTS

- **Foreman - presented a written report.**
  - Water leak surfaced March 18 at Second St in front of Hotel. Leak was from 8" copper pipe at main stop; installed new poly line. Water advisory was issued due to shutting main off.
  - Sports centre compressors shut off on March 28 and ice was removed by BRP on April 1.
  - Rope and stakes were put in on problem areas on Third St where people are continually driving on the seeded areas.
  - DAWWU & DRWU want to know if they could rent the Town's hotsy and what the fee may be.
  
- **Administration gave a verbal report.**
  - Planner has started her review of our draft zoning bylaw and rezoning of the Sunshine Meadows development parcel.
  - Draft letter to Brad Wall should be ready for review
  - Auditor was in March 23 for the 2014 review
  - Budget meeting to be booked for date the week of April 20
  - Canada Day Committee met and planned several events, maintenance has been asked to build some items for activities.
  - Lexcom - CIMS asset management developmental software - Town has been asked to participate in their pilot project which is endorsed by SARM and SUMA will be reviewing the results for recommendation.
  - Consultant for the DCC development study has to rebook with Council.
  
- **Recreation Board**
  - Administration gave a verbal report. RM of Dundurn has agreed with the Town to dissolve the Dundurn and Area Recreation Board in favor of an appointed 3 member Sports Centre Committee to run the rink.
  
- **Hall**
  - Councillor Arndt motioned to let the DAWWU to use the Hall free of charge for their AGM in May. The motion was not seconded.
  
- **Administration**
  - Employee reviews not completed due to absence of Mayor at meeting.
  
- **DRWU**
  - Councillor Miskolczi written report presented. Water increase to DRWU from Sask Water will not be passed on to consumers in 2015 but will be reviewed for January 2016.
  
- **DAWWU**
  - Councillor Arndt gave a verbal report. DAWWU Board will not discuss letter sent from the Town but have called a Mayor's meeting. They have also implemented a penalty of .5% for o/s invoices. Resolutions cannot be retroactive so we will not be paying interest.
  
- **CONCERNED CITIZEN GROUP (CCG)**
  - Councillor Richmond gave a verbal report. Discussion of what information, value and the purpose of the CCG meetings.

60.2015 Hamilton/Richmond - That Council no longer appoints a member to attend the Concerned Citizen Group meetings until further notice. CARRIED

61.2015 Richmond/Arndt - That the Staff and Committee reports be accepted as presented.

CARRIED

## CORRESPONDENCE INFORMATION ITEMS

1. Water loss report **3**
2. Letter from Paul Baier regarding base camp **4**
  - **Council discussed noise concerns from Paul Baier. The Town has no jurisdiction regarding the Department of National Defense and the mandate of the base is for disposal of ammunition. The towns' noise bylaw can only be enforced within our boundaries. Consensus of Council is that someone purchasing a residential property in the general area of the base should conduct due diligence in investigating what concerns that may bring.**
3. Central Area Trans Planning Committee AGM April 22 1pm in Davidson
4. Bylaw officer reports **5**
5. Letter from Bank and MCF regarding early payout of debentures **6**
6. Legal response to community planning comments on Sunshine Meadows service agreement **7**

62.2015 Arndt/Hamilton - That the correspondence be received and filed accordingly. CARRIED

## AIR MILES PROGRAM WITH MONERIS

Program is suited to the retail industry not municipal government. Not interested at this time.

## HOTSY RENTAL TO DAWWU & DRWU

Maintenance to provide quotes on what a total package, (hotsy, trailer, water tank), would rent for.

## CRIME STOPPERS DONATION

63.2015 Richmond/Arndt - That a donation of \$100.00 is made to the Crime Stoppers Program.

CARRIED

## TOWN SECTOR MEETING (REGINA)

Council not interested in attending this year.

CARRIED

## UMAAS CONFERENCE

64.2015 Hamilton/Richmond - That Eileen Prosser and Patty Posnikoff attend the 2015 UMAAS Conference on June 3 & 4 and that the office is closed on those days.

CARRIED

## FREE TRANSFER STATION DAY

65.2015 Arndt/Hamilton - That Administration organizes a free transfer station day for town residents and that it excludes any contractor or commercial waste.

CARRIED

## WTP FILTER TANKS

66.2015 Hamilton/Richmond - That further to resolution 24.2015, the Dundurn Lions Club must remove the old filter tanks by June 30, 2015 or they will be disposed for scrap metal.

CARRIED

## CANADA DAY

67.2015 Hamilton/Richmond - That Council supports the town foremen contributing their services in preparation for Canada Day activities.

CARRIED

**WEBSITE UPDATE**

Lexcom suggested upgrading the Town website so that it can interface with the public and automate processes such as pet license renewal online, donation/fundraising capabilities using pay pal, mapping services with town business locates with business information pop ups and any other future needs as the community grows.

**DEVELOPMENT PERMIT APPLICATIONS**

**Development application 2015-03 to amend approved application 2014-02.**

68.2015 Arndt/Hamilton - That development application 2015-03 to amend the garage size at 103 Railway St. on original application 2014-02 is approved.

CARRIED

**Development application 2015-04**

69.2015 Richmond/Hamilton - That development application 2015-04 to build a house and detached garage at 117 Railway St. is approved.

CARRIED

**BYLAWS**

**Bylaw 2015-02 to amend the Official Community Plan Bylaw 2013-03 Map**

70.2015 Hamilton/Richmond – THAT Bylaw 2015.02 be introduced and read the first time.

CARRIED

**Bylaw 2015-03 to repeal the Basic Planning Statement Bylaw 10-87**

71.2015 Hamilton/Richmond – THAT Bylaw 2015.03 be introduced and read the first time.

CARRIED

72.2015 Richmond/Hamilton – THAT Bylaw 2015.03 be read the second time.

CARRIED

73.2015 Richmond/Arndt – THAT Bylaw 2015.03 be given three readings at this meeting.

UNANIMOUS

74.2015 Arndt/Hamilton – THAT Bylaw 2015.03 be read the third time and be adopted.

CARRIED

**Bylaw 2015-04 to repeal Dundurn and District Recreation Board Bylaw 12-2004**

75.2015 Arndt/Hamilton – THAT Bylaw 2015.04 be introduced and read the first time.

CARRIED

76.2015 Richmond/Hamilton – THAT Bylaw 2015.04 be read the second time.

CARRIED

**ADJOURNMENT**

77.2015 Hamilton – That this meeting adjourns at 9:50 p.m.

CARRIED

**MAYOR DOUG NARRAWAY**

**ADMINISTRATOR EILEEN PROSSER**