

**TOWN OF DUNDURN
Council Meeting Minutes
January 12, 2015**

Minutes of the regular Council meeting for the Town of Dundurn held in Council Chambers, Dundurn, Saskatchewan.

PRESENT

Mayor Doug Narraway, Councillors: Deputy Mayor Sharon Miskolzi, Annette Hamilton, Justin Higginbotham, Tony Kuchapski.

Staff: Eileen Prosser, (Administrator), Trevor Richmond, (Foreman).

ABSENT

Councillors: Dan Arndt, Melva Richmond.

CALL TO ORDER

Mayor Doug Narraway called the meeting to order at 7:00 p.m.

AGENDA

01.2015 Hamilton/Kuchapski – That the agenda be adopted. CARRIED

MINUTES

02.2015 Hamilton/Higginbotham - That December 8, 2014 meeting minutes be adopted. CARRIED

BUSINESS ARISING FROM THE MINUTES

None

ACCOUNTS PAYABLE

03.2015 Hamilton/Miskolzi – That the accounts payable cheques #7071 to #7118, online payments and payroll totaling \$91,591.36 be approved for payment.

CARRIED

DELEGATIONS

➤ None

REPORTS

➤ **Foreman**

- Annual drinking water report complete and ready for review.
- Sewer collapse at Third St. and Dundurn Ave. May be covered under warranty work.
- Further testing of influent and effluent meter water usage.

➤ **Administration**

- Sask. Highway's will develop a high level functional planning study of the area needs in house due to budget constraints. Sask. Highway representatives will meet with various municipalities in the surrounding area to talk about future development plans. Discussion of a diamond interchange. Interpretation of traffic impact study (TIA) favored a traffic light at the main entrance in the distant future as development is trending towards a more urban area.
- Waterwolf is researching the purchase of Asset Management software and hiring someone to train members as it is costly for each municipality to purchase on their own. Elected to the Waterwolf Board.
- UMAAS Conditional Certificate extended to December 31, 2015

➤ **BEST**

- Discussion of mutual aid agreement with the Base. 2015 budget review at next meeting. Letter from Government of Saskatchewan regarding non-reporting of fire information for the area.

➤ **Recreation Board**

- Board reviewed request to discount or change sewer rate charge.

➤ **Hall**

- Discussion of the Hall being underutilized and special rental rates available for business' or people who need a space for community programs such as yoga, dance lessons etc.

➤ **DAWWU**

- Administration requested to send Council a copy of the last Annual General Meeting minutes.

➤ **Finance**

- Review of outstanding property tax and utility accounts.

04.2015 Higginbotham/Miskolczi – That the reports be accepted as presented.

CARRIED

CORRESPONDENCE INFORMATION ITEMS

1. Water loss report **2**
2. Sask Hwys Dec 15 Meeting minutes attached. **3**
3. SREDA Dec 16 minutes **4**
4. Central Area Transportation Planning Committee update. **6**
5. Letter from Alex Reid **7**
6. Notice from Sun Country highways that the Town is able to host EVD - Electric Vehicle Destination at one of our public areas for free - to enhance tourism/promotion of Town. Area must be accessible 24/7 with a power source.

05.2015 Higginbotham/Miskolczi – That the correspondence be received and filed accordingly.

CARRIED

RINK SEWER CHARGES

06.2015 Kuchapski/Miskolczi - That the sewer rate for the Dundurn Sports Centre is not reduced or discounted at this time.

CARRIED

HALL

07.2015 Miskolczi/Kuchapski – That a request for proposals (RFP) to manage and book rentals at the Dundurn Community Hall is advertised.

CARRIED

PROPERTY TAX ENFORCEMENT

08.2015 Miskolczi/Higginbotham - That property tax accounts in arrears over 1.5 years are sent to Western Municipal Tax Solutions Inc. for collection. CARRIED

TRANSFER STATION

09.2015 Higginbotham/Hamilton – That Floyd Archibald does not receive an increase to his transfer station contract rate. DEFEATED
10.2015 Kuchapski/Miskolczi - That Floyd Archibald's transfer station contract rate increase from \$15.00 to \$15.50 per hour. CARRIED

DIAMOND ASPHALT

11.2015 Higginbotham/Hamilton – That a letter is sent to Diamond Asphalt outlining the expectations of Council to finish the chip seal work and that no additional payment is released at this time. CARRIED

COMMUNITY PLANNING

12.2015 Higginbotham/Kuchapski – That Community Planning file #T1271-14S being an application for a residential and commercial subdivision on land legally described as part of Parcel NW 1/2 Section 3-33-4-W3M is approved. CARRIED

2015 BUSINESS LICENSE FEE

13.2015 Kuchapski/Hamilton - That the Town of Dundurn business license fee for the year 2015 be amended to \$20.00 for any business classification except transient sales which remain at \$100.00. CARRIED

OPEN & CLOSE PUBLIC HEARING

14.2015 Higginbotham/Kuchapski - That the meeting is suspended to move into a Public Hearing regarding proposed Bylaw 2014.09 at 7:15 p.m and Development Permit 2014-DBL16 at 7:30 p.m. CARRIED

- No public submissions verbal or written received regarding proposed Bylaw 2014.09.
- No public submissions verbal or written received regarding development application 2014-DBL16.

15.2015 Hamilton/Miskolczi - That the Public Hearing is closed and the meeting resume at 7:45 p.m. CARRIED

DEVELOPMENT PERMIT APPLICATIONS

16.2015 Higginbotham/Miskolczi - That development application #2014.DBL16 to permit an adult care home at 320 Barton St. is approved conditional to the permit becoming void should a lapse of 90 days occur in the discretionary permitted use, the property title transfers or when the applicant is no longer a primary resident of the property. CARRIED

BYLAW 2014-9 TO AMEND ZONING BYLAW

17.2015 Higginbotham/Miskolczi - That Bylaw 2014-9 is read the second time. CARRIED

18.2015 Kuchapski/Hamilton - That Bylaw 2014-9 is read a third time and adopted. CARRIED

BYLAW 2015.01 TO REZONE PARCEL NW 1/2 SECTION 3-33-4-W3M

19.2015 Higginbotham/Miskolczy - That Bylaw 2015.01 is read the first time.

CARRIED

ADJOURNMENT

20.2015 Kuchapski - That this meeting adjourns at 9:00 p.m.

CARRIED

MAYOR DOUG NARRAWAY

ADMINISTRATOR EILEEN PROSSER