

TOWN OF DUNDURN
Council Meeting Minutes
July 13, 2015

Minutes of the regular Council meeting for the Town of Dundurn held in Council Chambers, Dundurn, Saskatchewan.

PRESENT

Deputy Mayor Annette Hamilton
Councillors: Melva Richmond, Mark Collis, Scott Senick, Dan Arndt.

Staff: Eileen Prosser, (Administrator), Trevor Richmond, (Foreman).

ABSENT

None

CALL TO ORDER

Deputy Mayor Hamilton called the meeting to order at 7:00 p.m.

AGENDA

158.2015 Arndt/Richmond - That the agenda be adopted as amended by adding:

- Rink Committee Louis Grant appointment
- By election date
- Allan St lot purchase inquiry
- Allan St lots grey water or port a potty inquiry

CARRIED

MINUTES

159.2015 Arndt/Senick - That June 8, 2015 regular meeting minutes be adopted.

CARRIED

160.2015 Collis/Richmond - That the June 29, 2015 special meeting minutes be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Administration asked for a review of hotsy equipment custom rates to make sure they are correct.

ACCOUNTS PAYABLE

161.2015 Collis/Richmond - That the accounts payable cheque numbers #7286 to #7360, online payments and payroll totaling \$151,188.96 be approved for payment.

CARRIED

DELEGATIONS

Len Olynik

To discuss issues with the application of dust control by his house in which the run off went into his driveway and his confrontation at the private residence of a town employee.

STAFF REPORTS

➤ **Public Works Foreman - presented a written report.**

- June 8 bacterial sample came back positive, resubmitted June 9 came back negative
- Dust control application from Pounder Emulsions is completed
- Waiting on more cold pack to finish repair to roads from frost heaving
- Gas brush that was set aside in the ditch as the repairs to Government Rd were underway, was purposely drove over by someone
- Culvert is in place by Clark and Railway curve, waiting on fill from KMS to finish
- Discuss issue with resident

IN CAMERA

162.2015 Arndt/Collis - That the meeting proceed in camera at 7:30 p.m.

CARRIED

OUT OF CAMERA

163.2015 Richmond/Senick - That the meeting resumes out of camera at 7:40 p.m.

CARRIED

Administration to send a letter to Len Olynik stating that:

- maintenance will bring a load of gravel for his driveway
- reiterate Councils view on conduct towards employees
- that town related issues are to be addressed to the Town Office

➤ **Administration presented written report.**

- Due to admin staff workshops and vacation in August, recommend cancelling regular council meeting in August. A special meeting can be called if there are any pressing issues.
- Public meeting for rezoning of sub-division is Tuesday, July 21 at 7 p.m.
- Council to meet with Crosby Hanna in a closed meeting Monday, July 27th at 6:30 pm.
- Request review of donations letter for Dundurn Lions Club 2015 Mud Drags fundraiser.
- Review of 120 Clark St. by building inspector and fire chief for nuisance violations not completed as yet.

COMMITTEE REPORTS

➤ **BEST**

- 2015 Budget review and call out rate increase review. BEST board discussed a rate increase of \$859 - \$1,000. Town does not chargeback fire services as it is included in the property taxes. Council to review this policy at a later date.

➤ **RINK COMMITTEE**

- 2015 Budget review and operating grant. Louis Grant expressed interest in the rink committee.

➤ **HALL COMMITTEE**

- Review of janitorial tender by a reduced flat fee or keep by the hour with submission of summary of hours.

➤ **DUNDURN COMMUNITY CENTRE**

- Discussion of future location of dedicated lands and foot print. Suitable size of land was determined last year when several sports facility foot prints were reviewed by Council July 21, 2014 and a minimum of 6 acres so that additional facilities may be added.
- Discussion of fundraising

MEETING BREAK 8:20 - 8:25 P.M.

➤ **DAWWU**

- Board meeting on Thursday July 16 at 6:30 p.m.
- Administration to send the following items to be on the agenda for discussion:
 1. Rescind the Bylaw 54/2014 for a reserve fund by connection (if it hasn't been done yet)
 2. Will the board manage/resolve how any settlement or financial expense in regards to the Shields retro fit is handled?
 3. Under what authority does the "Mayor's group" have to move forward with decisions for the DAWWU board's mandate without requiring resolutions of approval from the board?
 4. The town wishes to purchase more connections, what is the procedure for this?
 5. The town potentially has a commercial project that will require sewer services, is this one connection? What are the parameters for commercial verses residential. If a new cell is required due to a large project in the town who's capital cost is it?
 6. Town Council requests full disclosure of the return of BCF grant monies. How much, when and why please.

164.2015 Collis/Richmond - That the staff and committee reports are accepted as presented. CARRIED

CORRESPONDENCE INFORMATION ITEMS

1. Water loss report (4)
2. Dundurn Fire Dept. letter (5)
3. MD Ambulance letter (6 - tabled pending further information from BEST)

165.2015 Collis/Richmond – That the correspondence be received and filed accordingly. CARRIED

DEVELOPMENT PERMIT APPLICATIONS

166.2015 Arndt/Senick - That development application 2015.07 to build a house at 402 Barton St. is approved.

CARRIED

BYLAWS

None

COUNCIL MEETING

167.2015 Collis/Richmond - That the August 10, 2015 regular meeting of Council is cancelled. CARRIED

RINK COMMITTEE BUDGET

168.2015 Collis/Arndt - That the Rink Committee 2015 Budget is accepted as presented. CARRIED

RINK and NEWSLETTER OPERATING GRANT

169.2015 Arndt/Collis - That a rink operating grant of \$7,000.00 and a newsletter operating grant of \$1,200.00 is approved. CARRIED

HALL HOURLY RENTAL RATE

170.2015 Senick/Collis - That a new hourly rental rate for the Dundurn Community Hall be set at \$25.00 per hour with a minimum of three (3) hours for any room rental, (kitchen, legion room, main hall). CARRIED

SPEED BUMPS

Complaints from several residents on Fourth Street regarding high rate of vehicles speeding on Fourth Street and Third Ave. to and from the Lions Grounds. High density of residential home in the area with many children playing outside and riding bikes on street.

171.2015 Collis/Senick - That removable speed bumps be placed on Third Ave. before the entrance to the Dundurn Lions Grounds and on each block of Fourth Street. CARRIED

CAMPGROUND

Owner of 104 Government Rd. requested Council to review allowing a discretionary use or rezoning of his land for a campground. Council reviewed and due to a campground facility already within town and that a campground is not within the Official Community Plan of a future land use policy the request was declined.

172.2015 Senick/Collis - That a request for a discretionary use or rezoning of land for a campground at 104 Government Road is declined and that an order to remedy is sent to the landowner to remove anyone currently camping on the land by July 31, 2015. CARRIED

LANDFILL/TRANSFER STATION RATES

173.2015 Richmond/Senick - That the rates for items sent for disposal at the Dundurn Transfer Station are as follows effective August 1, 2015:

- 1. All appliances - \$25 each
- 2. Couch - \$25 any size
- 3. Chairs (living room type) - \$15 each
- 4. Mattresses and Box Springs - \$25 each

CARRIED

RINK COMMITTEE

174.2015 Collis/Senick - That Louis Grant be appointed to the Dundurn Rink Committee effective immediately. CARRIED

LABYRINTH

175.2015 Senick/Collis - That an agreement is made for the Dundurn Community in Blooms Club (CIB) to manage and maintain the Dundurn Labyrinth land when the CIB Club cancels the agreement for the current Memorial Park lands.

CARRIED

ELECTION DATE

176.2015 Arndt/Senick - That the by-election for Mayor and one (1) Councillor is held Wednesday December 9, 2015.

CARRIED

WATER AND SEWER TO C4 ZONED PROPERTY

177.2015 Collis/Scott - That no water and sewer service including grey water tanks or sewer collection tanks either indoor or outdoor be permitted on C4 zoned lots as per the sale agreement.

CARRIED

317 ALLAN STREET LOT

Reviewed letter from John Penner inquiring to purchase lot located at 317 Allan Street. Town owned lot, required for future public works/maintenance use.

178.2015 Collis/Richmond - That the lot located at 317 Allan Street is not sold and remains for public works/maintenance use.

CARRIED

MEETING BREAK 9:45 TO 9:55 P.M.

IN CAMERA

179.2015 Collis/Senick - That the meeting proceed in camera at 9:55 p.m. to discuss the legal matters.

CARRIED

OUT OF CAMERA

180.2015 Arndt/Senick - That the meeting resumes out of camera at 10:30 p.m.

CARRIED

ADJOURNMENT

181.2015 Arndt - That this meeting adjourns at 10:35 p.m.

CARRIED

DEPUTY MAYOR ANNETTE HAMILTON

ADMINISTRATOR EILEEN PROSSER