

TOWN OF DUNDURN
Minutes of the Regular Meeting of Council
held in Council Chambers of the Municipal Office in Dundurn, SK. on
April 09, 2018

PRESENT

Mayor Per Vinding

Councillor(s): Melva Richmond, Fred Wilson, Walter Litke, Annette Hamilton.

Staff: Eileen Prosser, (Administrator), Trevor Richmond (Public Works Supervisor)

ABSENT

None

CALL TO ORDER

Mayor called the meeting to order at 6:07 p.m.

Council observed one minute of silence for the victims of the Humboldt Broncos bus crash.

AGENDA

**1. HAMILTON
RICHMOND**

RESOLVED that the agenda be adopted with the following additions:

- Delegation – Justin Higginbotham
- 11.15 Letter from Thode
- 12.4 Railway Sidewalk Quote
- 13.18 WSA waterworks permit

CARRIED

MINUTES

**2. HAMILTON
LITKE**

RESOLVED that the following meeting minutes be adopted:

- March 12, 2018 Regular Meeting minutes.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

None

4. DELEGATION(S)

- Kevin Sorokowski and Colin McFadyen from National Brand to present various marketing services.
- Justin Higginbotham from Dundurn Softball to talk about bringing kids softball to the community.

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SASK LOTTERY GRANT

**5. HAMILTON
RICHMOND**

RESOLVED that the Dundurn Detonators Softball club be allocated \$2,000.00 from the Sask Lottery Community grant funding program for start up equipment.

CARRIED

DUNDURN DETONATOR SOFTBALL CLUB

**6. VINDING
LITKE**

RESOLVED that a donation of \$2,000.00 be approved for the Dundurn Detonator Softball club to purchase team jersey's and any other items required for the teams.

CARRIED

ACCOUNTS PAYABLE

**7. VINDING
WILSON**

RESOLVED that Accounts Payable cheque numbers 8800 to 8820, online payments and payroll totaling \$35,939.54 is approved for payment.

CARRIED

FINANCIAL REPORTS

**8. HAMILTON
RICHMOND**

RESOLVED that the financial reports are accepted as presented.

CARRIED

STAFF REPORTS

**9. WILSON
LITKE**

RESOLVED that the staff reports be acknowledged as presented.

CARRIED

COMMITTEE REPORTS

**10. WILSON
LITKE**

RESOLVED that the committee reports are acknowledged as presented.

CARRIED

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CORRESPONDENCE

**11. HAMILTON
LITKE**

RESOLVED that the following correspondence is acknowledged as presented and filed accordingly:

- 11.1) Water loss report (65cu)
- 11.2) Catterall & Wright letter re: Asset Management Services
- 11.3) University of Waterloo – Asset Management -academic research case study
- 11.4) March 14 & 21 Bylaw reports
- 11.5) Ministry of Justice update re: audit of CJIMS system error
- 11.6) Jan 30 2018 CATPC minutes
- 11.7) Jan 24 2018 Library AGM Draft minutes and regular meeting minutes
- 11.8) Mar 15 2018 Rink meeting minutes
- 11.9) DRWU notice of AGM April 12 2018
- 11.10) RCMP occurrence stats Jan 1 – Mar 31 2018
- 11.11) Partners for Sask River Basin – member update letter
- 11.12) Heritage dept – notice of Canada Day grant approval for \$1250
- 11.13) RV of Shields March 22 2018 letter regarding DAWWU matters
- 11.14) RV of Shields March 20 2018 letter regarding community complex
- 11.15) RV of Thode April 6 2018 letter regarding DAWWU matters

CARRIED

BYLAW OFFICER

**12. VINDING
HAMILTON**

RESOLVED that a letter is sent to the person who was aggressive and verbally abusive to the Bylaw Officer and other town contractors, stating that his behavior is unacceptable and should it continue there will be consequences.

CARRIED

RCMP 2018 POLICING PRIORITIES

**13. VINDING
LITKE**

RESOLVED that the RCMP 2018 Policing Priorities, "*Safety through Crime Reduction*" is acknowledged as presented.

CARRIED

SASK LOTTERY GRANT

**14. VINDING
LITKE**

RESOLVED that the Rink Committee be allocated \$2,562.41 from the Sask Lottery Community grant funding program for the Dundurn Skate Park start up equipment.

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CATPC

**15. HAMILTON
LITKE**

RESOLVED that Councillor Wilson attends the CATPC AGM on April 25 in Davidson, SK with expenses paid in accordance with municipal policies

CARRIED

UMAAS CONVENTION

**16. HAMILTON
LITKE**

RESOLVED that Eileen Prosser attends the UMAAS Convention June 5-8, 2018 in Saskatoon with expenses paid in accordance with municipal policies.

CARRIED

SUMA WORKSHOP

**17. HAMILTON
LITKE**

RESOLVED that Mayor Vinding attends the SUMA Conflict Management workshop April 17 and 18, 2018 in Saskatoon with expenses paid in accordance with municipal policies.

CARRIED

2019 HOME SHOW

**18. HAMILTON
LITKE**

RESOLVED that we participate in the 2019 HomeStyles Home Show and that administration reserves a booth and any required promotional material for the show.

CARRIED

GALE HAGBLOM CONTRACT

**19. WILSON
LITKE**

RESOLVED that we approve a \$2,500.00 payment to Gale Hagblom for contract services regarding the Town's draft OCP and Zoning Bylaw.

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SKATE PARK LOAN

**20. VINDING
RICHMOND**

WHEREAS the CIF grant in the amount of \$14,400.00 received for the Dundurn Skate Park is required to be used by December 31, 2018 and another \$11,312.00 has been raised by grants and donations;

AND WHEREAS the Rink Committee will be starting the project as soon as the weather permits;

NOW THEREFORE BE IT RESOLVED that Council approves a \$55,000.00 loan to the Rink Committee, being a committee of council, to complete the Skate Park with the loan to be paid back over a 10-year period.

CARRIED

SASK POWER EASEMENT

**21. HAMILTON
LITKE**

RESOLVED that we approve the request from Sask Power for a utility easement agreement, Order No. 20175306 on MB3, MB4 and MU1 Plan 102226003 in the development of Sunshine Meadows

CARRIED

FREE DUMP DAY

**22. LITKE
RICHMOND**

RESOLVED that Administration advertise a free town dump day in early May and that the regular rules apply as to what can and cannot be disposed of.

CARRIED

AMEND BYLAW 2018-02 APPENDIX A

**23. HAMILTON
WILSON**

RESOLVED that Bylaw 2018-02 *Appendix A* is amended as per town lawyer's recommendations.

CARRIED

PUBLIC HEARING

**24. HAMILTON
LITKE**

RESOLVED that on May 22, 2018 at 6 p.m., Council will hold a public hearing to give all interested parties the right to appear and be heard on the matter of the proposed OCP Bylaw 2018-03 and proposed Zoning Bylaw 2018-01;

FURTHER, that the public hearing be located at the Dundurn Community Hall 214 Third St. Dundurn.

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WATERWORKS PERMIT

**24. HAMILTON
LITKE**

RESOLVED that we approve the draft WSA Permit to Operate a Waterworks No. 00002150-07-00 that expires on April 30, 2023.

CARRIED

BYLAW 2018-01 – Zoning bylaw.

**25. WILSON
RICHMOND**

RESOLVED that Bylaw 2018-01 be introduced and read the first time.

CARRIED

BYLAW 2018-03 – Official Community Plan (OCP)

**26. HAMILTON
RICHMOND**

RESOLVED that Bylaw 2018-03 be introduced and read the first time.

CARRIED

ADJOURNMENT

27. WILSON

RESOLVED that this meeting adjourns at 10:30 p.m.

CARRIED

Per Vinding, Mayor

Eileen Prosser, Administrator