

TOWN OF DUNDURN
Minutes of the Regular Meeting of Council
held in Council Chambers of the Municipal Office in Dundurn, SK. on
January 8, 2018

PRESENT

Mayor Per Vinding
Councillor(s): Melva Richmond, Fred Wilson, Walter Litke, Annette Hamilton (present at 6:23 p.m.).

Staff: Eileen Prosser, (Administrator), Trevor Richmond (Public Works Supervisor)

ABSENT

None

CALL TO ORDER

Mayor Vinding called the meeting to order at 6:00 p.m.

AGENDA

01.2018 Wilson/Litke – That the agenda be adopted as presented:

CARRIED

MINUTES

02.2018 Litke/Richmond - That the following meeting minutes be adopted:

➤ December 8, 2017 Regular Meeting minutes.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None

DELEGATION(S)

None

ACCOUNTS PAYABLE

03.2018 Richmond/Hamilton – That the accounts payable cheque numbers #8658 to #8685, online payments and payroll totaling \$250,490.09 be approved for payment.

CARRIED

FINANCIAL REPORTS

04.2018 Hamilton/Richmond – That the financial reports are accepted as presented.

CARRIED

STAFF REPORTS

05.2018 Hamilton/Richmond - That the staff reports be acknowledged as presented.

CARRIED

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MEETING BREAK 6:55 – 7:00 P.M.

TREVOR RICHMOND LEFT THE MEETING AT 7:00 PM

OPEN PUBLIC HEARING FOR PROPOSED ANNEXATION

06.2018 Wilson/Litke – That the regular meeting is suspended to move into the public hearing at 7:00 p.m. to hear comments regarding the proposed annexation.

Attendees:

Jim Walters, Crosby Hanna & Associates – Town & Waterwolf Planner
Gale Hagblom – Town Planner
Gary Boehm

Mayor Vinding opened the meeting explaining the purpose of the meeting and asked if there were any submissions.

Administrator Eileen Prosser advised a notice of proposed annexation were sent to landowners the Collin's Family, landowners Carman and Vicki Dodman, Ministry of Highways and Infrastructure (MHI), Prairie Spirit School Division, Sask Energy and R.M of Dundurn #314.

The Town received written approval of the proposed annexation from the R.M. of Dundurn #314 on December 20, 2017 and a written request from Andrew Nicholls representing the Ministry of Highways and Infrastructure requesting to receive a new plan of annexation showing that portion of Hwy 211 and Hwy 11 are not part of the annexation.

Jim Walters confirmed he sent a written reply January 3, 2017 to Andrew Nicholls explaining the boundary alteration application is based on existing parcel boundaries from ICS and the Ministry of Government Relations directs urban municipalities to maintain contiguous boundaries. Jim Walters and Eileen Prosser confirmed they did not receive any further inquiries from MHI.

Gary Boehm asked what the developers were planning to build and asked about the size of land being annexed in comparison to the Sunshine Meadows development on the west side of the proposed annexation.

Administration said the owners spoke of Commercial Industrial zoning for the parcel for uses such as a truck stop and motel. Jim Walters showed on the maps provided where exactly the land is located of the proposed annexation in comparison to the Sunshine Meadows Development.

Gary Boehm asked why the land owners, who are also the Sunshine Meadows developers, wanted the land within the town boundaries and why it could not be left in the RM to develop. He wanted to know if it was because the developers wanted the town taxpayers to fund water and sewer infrastructure to the parcel. He asked if the town ratepayers would have to pay for the infrastructure.

Administration explained a development agreement would be struck and it's the rule that a developer pays for all costs associated with a development. Zero taxes from current ratepayers paid for anything in the current development and this is what would occur in any future development.

Gary Boehm had further concerns regarding how future development would impact the traffic issue coming into and leaving the town at Hwy 11. He expressed it is already a very dangerous intersection with inadequate acceleration and deceleration lanes with Hwy 11 traffic heavier each year. He is concerned that with the

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Sunshine Meadows development west of Hwy 11 and potential development on the east of Hwy 11, it would lead to further dangerous crossing situations.

Administration explained a Traffic Impact Study (TIA) had been done for the Sunshine Meadows Development and sent to MHI, so they are aware of issues and it also described solutions to future traffic issues. Also, the hearing was only for annexation and if the land is requested to be sub-divided another public hearing would be required which would give further opportunity to review the impact of more traffic.

Jim Walters said that another TIA maybe required at that point by MHI. Administration mentioned the developers of Sunshine Meadows were to arrange with MHI to build a longer acceleration lane going north on Hwy 11 but was not sure of the details.

Gary Boehm expressed to Council that they along with the R.M. of Dundurn #314 should be proactive on the acceleration lane and with finding a long-term solution with MHI before it becomes even more dangerous than it is now.

Mayor Vinding asked if anyone else had any comments about the proposed annexation.

No more comments received and Mayor Vinding declared the hearing closed.

Gary Boehm, Jim Walters and Gale Hagblom left the meeting at 7:30 p.m.

CLOSE PUBLIC HEARING FOR ANNEXATION

07.2018 Wilson/Richmond – That the public hearing is closed and the regular meeting resumes at 7:30 p.m.

CARRIED

COMMITTEE REPORTS

DAWWU

08.2018 Wilson/Hamilton – Whereas a letter received from the DAWWU dated December 20, 2017 eluded to a board meeting occurring in which it states, “the view from the directors, both at large and appointed, is that matters raised in this letter are beyond their scope of responsibility as a board”; Therefore, be it resolved that administration request a copy of the draft minutes of that meeting approximated to be on or close to December 18, 2017.

CARRIED

09.2018 Richmond/Litke – That the following Committee reports are acknowledged as presented:

- BEST – verbal report by Fred Wilson
- Rink & Hall – verbal report by Annette Hamilton
- DAWWU – verbal by Per Vinding & Walter Litke
- WaterWolf – verbal from Walter Litke

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CORRESPONDENCE

10.2018 Litke/Richmond – That the following correspondence is acknowledged as presented and filed accordingly:

- 11.1) Water loss report (214cu)
- 11.2) Dundurn Crime Watch – Executive meeting Jan 11 @ RM office – Fred is attending
- 11.3) Dec 14 Bylaw officer report – Ticket issued for nuisance barking dogs, regular patrol
- 11.4) RM of Dundurn Dec 20 2017 letter approving proposed annexation request from Town
- 11.5) Oct 1-Dec 31 RCMP Dundurn Town stats
- 11.6) Waterwolf Oct 2 minutes & Dec 15 Commission update
- 11.7) DAWWU December 20 2017 letter from Board Chair and Deputy Chair
- 11.8) Mayor Vinding December 21, 2017 letter to DAWWU

CARRIED

COUNCIL REMUNERATION

11.2018 Hamilton/Richmond – That remuneration of \$25.00 per hour for committee research or special project work by a council member is to be considered at the next meeting of Council and that Administration provides public notice as per Section 128(1) of *The Municipalities Act*.

CARRIED

DAWWU CONTRACT WASTE WATER LAGOON SERVICES

12.2018 Litke/Hamilton – Whereas the rate for the DAWWU Contract Maintenance services has not increased in over three years and overtime hours have not been compensated for; Therefore, be it resolved that the Town provide contract waste water maintenance lagoon services to the Dundurn and Area Waste Water Utility at a rate of \$75.00 per hour for between the regular hours of Monday to Friday, 8 am to 4:30 pm, minimum one (1) hour charge and \$110.00 per hour outside of regular hours with a minimum call out of three (3) hours.

CARRIED

DAWWU

13.2018 Wilson/Litke – That Administration directs a letter to the DAWWU board asking why two directors, namely, Per Vinding and Walter Litke were not notified of a meeting by the board to discuss receipt of a letter dated December 13th, 2017 from the Town of Dundurn.

CARRIED

TAX ENFORCEMENT

14.2018 Hamilton/Richmond – That Council accept the list of lands in arrears as shown on attached Schedule A, and to exclude from the list of lands properties in which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy; FURTHER, that TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the Town of Dundurn if payment on lands in arrears has not been received by April 1, 2018.

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UTILITY ARREARS

15.2018 Hamilton/Litke – That the list of utility arrears as shown on the attached Schedule B is transferred onto the property tax roll.

CARRIED

EMPLOYEE BOND

16.2018 Litke/Richmond – That we acknowledge the Employee Bond is laid before Council with no changes noted.

CARRIED

DAWWU REP. REMUNERATION

17.2018 Hamilton/Wilson – That resolution 315.2017 is amended to take effect as of November 1, 2017 not January 1, 2018.

CARRIED

TRANSFER STATION ATTENDANT CONTRACT

18.2018 Wilson/Richmond – That Council approves the 2018 Transfer Station attendant contract for Floyd Archibald at a rate of \$20.00 per hour to be split 50/50 with the R.M. of Dundurn #314.

CARRIED

TRANSFER STATION TIPPING FEE

19.2018 Wilson/Litke – That upon analysis of users at the Dundurn Transfer Station and that 77% of town users were for no charge waste items; Therefore, be it resolved that a \$10.00 tipping fee be charged per entry to town users requiring to dump non-chargeable waste pending notification to the R.M. of Dundurn.

CARRIED

RM OF DUNDURN CONTRACT WASTE WATER SERVICE

20.2018 Vinding/Litke – That the Town's Public Works Services provides contract waste water maintenance to the R.M. of Dundurn #314 at a rate of \$75.00 per hour between the regular hours of Monday to Friday, 8 am to 4:30 pm, minimum one (1) hour charge and \$110.00 per hour outside of regular hours with a minimum call out of three (3) hours.

CARRIED

R.V. OF SHIELDS AND THODE CONTRACT WASTE WATER SERVICE

21.2018 Litke/Richmond – That the Town's Public Works Services provide waste water utility overseer service to the R.V. of Shields and Thode at a flat rate of \$100.00 per month and further, if any onsite duties are required; a rate of \$75.00 per hour for between the regular hours of Monday to Friday, 8 am to 4:30 pm, minimum one (1) hour charge and \$110.00 per hour outside of regular hours with a minimum call out of three (3) hours shall apply.

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DAWWU INVOICE 2018-004

22.2018 Vinding/Litke – That invoice 2018-004 from the DAWWU is not paid pending further information.

CARRIED

DAWWU INVOICE 2017-130

23.2018 Wilson/Hamilton – That invoice 2017-130 from the DAWWU is not paid pending further information.

CARRIED

DAWWU TRANSFER OF ACCOUNTS

24.2018 Hamilton/Richmond – That administration transfers to the town from the DAWWU the accounts for Sasktel, Sask Power and the insurance for the generator and lift station which relate to the town's assets as of January 1, 2018 solely for the protection of the town citizens and environment until the DAWWU Board issues are resolved.

CARRIED

2018 SUMMER STUDENT GRANT

25.2018 Hamilton/Richmond – That Administration applies for the 2018 Summer Student Grant and if approved, the students rate of pay is \$12.50 per hour.

CARRIED

2018 CANADA DAY GRANT

26.2018 Vinding/Litke – That Administration apply for a 2018 Canada Day grant.

CARRIED

ADJOURNMENT

27.2018 Hamilton – That this meeting adjourns at 10:35 p.m.

CARRIED

Annette Hamilton, Deputy Mayor

Eileen Prosser, Administrator