

**TOWN OF DUNDURN**  
**Minutes of the Regular Meeting of Council**  
**held in Council Chambers of the Municipal Office in Dundurn, SK. on**  
**July 10, 2017**

**PRESENT**

Mayor Per Vinding

Councillor(s): Melva Richmond, Fred Wilson, Walter Litke, Annette Hamilton,

Staff: Eileen Prosser, (Administrator), Trevor Richmond (Public Works Supervisor)

**ABSENT**

None

**CALL TO ORDER**

Mayor Vinding called the meeting to order at 6:08 p.m.

**AGENDA**

173.2017 Richmond/Wilson – That the agenda be adopted with the following additions:

- 13.12 2016 Draft Audit approval
- 13.13 Closing of field at end of Third Ave. South
- 13.14 July 10 letter from RM-regarding transfer station

CARRIED

**MINUTES**

174.2017 Hamilton/Litke - That the following meeting minutes be adopted:

- June 12, 2017 Regular meeting minutes.

CARRIED

175.2017 Hamilton/Richmond – That following meeting minutes be adopted:

- June 26, 2017 Special Meeting minutes.

CARRIED

**BUSINESS ARISING FROM THE MINUTES**

- Vinding inquired if the CIB had discussed the purchase of the self-watering pots. Hamilton commented that the committee received the letter of request but have not had a meeting to discuss yet. She will be calling a meeting soon.

**ACCOUNTS PAYABLE**

176.2017 Litke/Richmond – That the accounts payable cheque numbers #8324 to #8389, online payments and payroll totaling \$113,173.52 be approved for payment.

CARRIED

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**FINANCIAL REPORTS**

177.2017 Wilson/Hamilton – That the financial reports are accepted as presented.

CARRIED

**STAFF REPORTS**

178.2017 Hamilton/Litke - That the following staff reports be acknowledged as presented:

- Public Works & Utilities written report as submitted by Trevor Richmond
- Administration verbal report as presented by Eileen Prosser

CARRIED

**Trevor Richmond left the meeting at 6:53 p.m.**

**COMMITTEE REPORTS**

179.2017 Wilson/Richmond – That the following Committee reports are acknowledged as presented:

- Rink/Hall – verbal report by Annette Hamilton
- WaterWolf – verbal from Walter Litke

CARRIED

**CORRESPONDENCE**

180.2017 Vinding/Litke – That the following correspondence is acknowledged as presented and filed accordingly:

- 11.1) Water loss report (-136)
- 11.2) RCMP – Dundurn call stats for April - June
- 11.3) Central Area Planning Committee April 18, 2017 AGM and Regular Meeting Minutes

CARRIED

**2017 NEWSLETTER GRANT**

181.2017 Hamilton/Litke – That we approved the 2017 Newsletter grant of \$1,200.00.

CARRIED

**PAYROLL LAW SEMINAR**

182.2017 Hamilton/Litke – That the Administrator register for the Payroll Law Seminar in Saskatoon on September 26, 2017.

CARRIED

**ADMINISTRATOR VACATION**

183.2017 Vinding/Wilson – That the Administrator's vacation days from July 20 – 28, 2017 are approved.

CARRIED

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**MEETING BREAK 7:53 – 8:00 PM**

**2016 DRAFT AUDIT**

184.2017 Richmond/Litke – That the 2016 Draft Audit by Jenson Stromberg Chartered Accountants is approved as presented.

CARRIED

**TRANSFER STATION**

185.2017 Hamilton/Richmond – That Floyd Archibald is contracted at \$20.00 per hour as an attendant for the town area of the transfer station until September 30, 2017.

CARRIED

**DEVELOPMENT APPLICATIONS**

186.2017 Hamilton/Richmond – That we acknowledge the following development applications:

- 2017-09 New Ramp at 108 Third Ave. – Approved.

CARRIED

**BYLAW 2017-03 ECONOMIC DEVELOPMENT TAX INCENTIVE FOR SUNSHINE MEADOWS**

187.2017 Hamilton/Litke – That Bylaw 2017-03 be read the third time and adopted.

CARRIED

**BYLAW 2017-05 TO PROVIDE FOR MILL RATE AND MINIMUM TAX**

188.2017 Vinding/Richmond – That Bylaw 2017-05 be introduced and read the first time.

CARRIED

189.2017 Wilson/Litke – That Bylaw 2017-05 be read the second time.

CARRIED

190.2017 Litke/Hamilton – That Bylaw 2017-05 be given three reading at this meeting.

UNANIMOUS

191.2017 Vinding/Wilson – That Bylaw 2017-05 be read the third time and adopted.

CARRIED

**BYLAW 2017-06 EXTEND TIME TO COMPLETE AUDIT TO JULY 15, 2017**

192.2017 Hamilton/Richmond – That Bylaw 2017-06 be introduced and read the first time.

CARRIED

193.2017 Wilson/Richmond – That Bylaw 2017-06 be read the second time.

CARRIED

194.2017 Vinding/Litke – That Bylaw 2017-06 be given three reading at this meeting.

UNANIMOUS

195.2017 Richmond/Wilson – That Bylaw 2017-06 be read the third time and adopted.

CARRIED

**BYLAW 2017-07 TO EXEMPT WILSON MUSEUM 100% OF 2017 PROPERTY TAX**

196.2017 Vinding/Hamilton – That Bylaw 2017-07 be introduced and read the first time.

CARRIED

197.2017 Wilson/Richmond – That Bylaw 2017-07 be read the second time.

CARRIED

198.2017 Litke/Richmond – That Bylaw 2017-07 be given three reading at this meeting.

UNANIMOUS

199.2017 Litke/Richmond – That Bylaw 2017-07 be read the third time and adopted.

CARRIED

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**ADJOURNMENT**

200.2017 Hamilton – That this meeting adjourns at 9:00 p.m.

CARRIED

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Per Vinding, Mayor

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Eileen Prosser, Administrator