

TOWN OF DUNDURN
Minutes of the Regular Meeting of Council
held in Council Chambers of the Municipal Office in Dundurn, SK. on
December 11, 2017

PRESENT

Councillor(s): Melva Richmond, Fred Wilson, Walter Litke, Annette Hamilton

Staff: Eileen Prosser, (Administrator), Trevor Richmond (Public Works Supervisor)

ABSENT

Mayor Per Vinding

CALL TO ORDER

Deputy Mayor Hamilton called the meeting to order at 6:05 p.m.

AGENDA

297.2017 Litke/Richmond – That the agenda be adopted with the following additions:

- 13.14 WaterWolf 2018/2019 Budget Approval
- 13.15 Town resolutions regarding DAWWU

CARRIED

MINUTES

298.2017 Richmond/Litke - That the following meeting minutes be adopted:

- November 14, 2017 Regular Meeting minutes.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None

ACCOUNTS PAYABLE

299.2017 Litke/Richmond – That the accounts payable cheque numbers #8610 to #8657, online payments and payroll totaling \$135,494.27 be approved for payment.

CARRIED

FINANCIAL REPORTS

300.2017 Wilson/Richmond – That the Town financial reports are accepted as presented.

CARRIED

301.2017 Litke/Richmond – That the Hall financial reports are accepted as presented.

CARRIED

302.2017 Wilson/ Richmond – That the Rink financial reports are accepted as presented.

CARRIED

DELEGATION @ 6:30 p.m.

Colleen Troesch to discuss council resolution 239.2017 regarding a property tax adjustment.

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STAFF REPORTS

303.2017 Richmond/Litke - That the staff reports be acknowledged as presented.

CARRIED

COMMITTEE REPORTS

304.2017 Wilson/Litke – Whereas a \$14,400 grant from the Community Initiatives Fund was approved for the future Dundurn Skate Park;
Therefore, be it resolved that administration transfer \$15,000 from operating to the capital reserve bank to be used building the Skate Park.

CARRIED

305.2017 Richmond/Litke – That we acknowledge as members of the Waterwolf Planning Commission, that Crosby Hanna & Associates have been contracted by Waterwolf to provide Planning & Development Services on a fee basis to its members if required.

CARRIED

306.2017 Wilson/Richmond – That the Committee reports are acknowledged as presented.

CARRIED

TREVOR RICHMOND LEFT THE MEETING AT 7:30 PM

CORRESPONDENCE

307.2017 Litke/Richmond – That the following correspondence is acknowledged as presented and filed accordingly:

- 11.1) Water loss report (705cu)
- 11.2) SMB water rate approval

CARRIED

CRIME STOPPERS DONATION

308.2017 Litke/Richmond – That the request for a donation from Saskatchewan Crime Stoppers is approved for \$100.00.

CARRIED

SUNSHINE MEADOWS DEVELOPMENT LOT LEVIES

309.2017 Richmond/Wilson – Whereas there is a development agreement with Sunshine Meadows to pay to the town a lot levy upon each lot sale;
Therefore, be it resolved that each levy collected is transferred from the operating to the capital reserve bank.

CARRIED

2018 SUMA CONVENTION

310.2017 Litke/Hamilton – That Councillor Litke and Administrator E. Prosser attend the 2018 SUMA Convention with the expenses paid as per town policy and procedures.

CARRIED

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DAWWU

311.2017 Richmond/Litke – That the agreements drafted by the administrator for the Dundurn and Area Rural Waste Water Utility not be approved pending review and recommendations from the town’s lawyer.

CARRIED

312.2017 Wilson/Litke – That the town maintenance agreement with the Dundurn and Area Waste Water Utility be renegotiated.

CARRIED

313.2017 Richmond/Wilson – That all TCAR the town paid to the Dundurn and Area Waste Water Utility towards the force mains be returned when the asset ownership is transferred and the same measures be approved to the other partners if they so choose.

CARRIED

314.2017 Litke/Hamilton – That based on our units of capacity, (600 units /1743 total units), of lagoon ownership, the town pays to the Dundurn and Area Waste Water Utility 34.42% of the expenses for the Lagoon only.

CARRIED

315.2017 Hamilton/Litke – That the town representative for the Dundurn and Area Waste Water Utility is paid remuneration from the town as of January 1, 2018

CARRIED

316.2017 Litke/Richmond – That the Dundurn and Area Waste Water Utility refund the town for previous overcharges as outlined below should any other corporate partners be refunded for previous overcharges.

Overpaid by Town

Year	Hours	Amount	333 OT hours that were paid by The Town over the last 5 years not recovered	
2013	47	\$ 2,820.00	279.5 extra hrs were covered by the Town Or \$16,770 not recovered	
2014	128.5	\$ 7,710.00		
2015	78.5	\$ 4,710.00	333x\$30 = \$9,990	\$ 9,990.00
2016	87.5	\$ 5,250.00	279.5x\$60= \$16,770	\$ 16,770.00
2017	34	\$ 2,040.00		
				\$ 26,760.00
Totals	375.5	\$22,530.00		
		\$26,760.00		
Owed to the Town		\$49,290.00		

CARRIED

317.2017 Richmond/Litke – That due to an error by the Dundurn and Area Waste Water Utility board; all legal fees and repair charges relating to the Shield’s truck dump are charged back to each partner as per Section 3 of the Operating Agreement.

CARRIED

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WATERWOLF 2018/2019 BUDGET

318.2017 Hamilton/Wilson – That as members of the Waterwolf Planning Commission, the town approves their 2018/2019 Budget.

CARRIED

DAWWU

319.2017 Hamilton/Litke – That administration provides to the Dundurn and Area Waste Water Utility (DAWWU), a copy of all the resolutions pertaining the DAWWU carried at this meeting.

CARRIED

DEVELOPMENT APPLICATIONS

Preliminary review draft application approved in principle pending proper development application. 2017-PR12 Application for pole building and outside storage at 319 Allan St.

320.2017 Litke/Richmond – That we acknowledge the development application 2017-PR12 and that a solid fence is constructed within a reasonable time to block the view of any outside storage.

CARRIED

BYLAWS

Bylaw 2017-08 Garbage Disposal Rates and Policy

321.2017 Wilson/Litke – That Bylaw 2017-08 be introduced and read the first time.

CARRIED

322.2017 Richmond/Litke – That Bylaw 2017-08 be read the second time.

CARRIED

323.2017 Hamilton/Wilson – That Bylaw 2017-08 be given three reading at this meeting.

UNANIMOUS

324.2017 Litke/Richmond – That Bylaw 2017-08 be read the third time and adopted.

CARRIED

ADJOURNMENT

325.2017 Richmond – That this meeting adjourns at 9:39 p.m.

CARRIED



Annette Hamilton, Deputy Mayor



Eileen Prosser, Administrator