

**TOWN OF DUNDURN**  
**Minutes of the Regular Meeting of Council**  
**held in Council Chambers of the Municipal Office in Dundurn, SK. on**  
**November 12, 2018**

**PRESENT**

Mayor Per Vinding  
Councillor(s): Melva Richmond, Walter Litke, Annette Hamilton.

Staff: Eileen Prosser, (Administrator), Trevor Richmond (Public Works Supervisor)

**ABSENT**

Councillor Fred Wilson

**CALL TO ORDER**

Mayor Vinding called the meeting to order at 6:00 p.m.

**AGENDA**

**1. LITKE  
RICHMOND**

RESOLVED that the agenda be adopted as amended by adding:

- 11.7 SGEU liquor Permit issuance & large volume stores
- 13.7 DFD joint meeting
- 13.8 SRHBA Growth & Development Event invitation

CARRIED

**MINUTES**

**2. HAMILTON  
LITKE**

RESOLVED that the following meeting minutes be adopted:

- a) October 9, 2018 Regular Meeting Minutes.

CARRIED

**3. BUSINESS ARISING FROM THE MINUTES**

None

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**4. DELEGATION(S)**

Mike Kuzma the Town's DRWU board representative provided council with an update on the 2019 water rate increase, the DRWU's review of purchasing the current RM office and land, the building of their new office facility, various financial matters such as capital purchases, review of why the water rate increase is affective on January 1 when it's not implemented by Sask Water until May, staffing and policy updates.

Brian Collins and Rob Grable from Sunshine Meadows to provide update on development and internal matters.

**IN CAMERA**

**5. HAMILTON  
LITKE**

RESOLVED that the meeting proceeds in camera at 7:00 p.m. as per clause 17(1)(f) of the *Local Authority Freedom of Information and Protection of Privacy Act* to hear development and internal matters of the Sunshine Meadows development from representatives.

CARRIED

**OUT OF CAMERA**

**6. HAMILTON  
LITKE**

RESOLVED that the meeting resumes out of camera at 7:30 p.m.

CARRIED

**TREVOR RICHMOND LEFT AT 7:30 P.M.**

**ACCOUNTS PAYABLE**

**7. HAMILTON  
RICHMOND**

RESOLVED that Accounts Payable cheque numbers 9100 to 9139, online payments and payroll totaling \$86,388.66 is approved for payment.

CARRIED

**FINANCIAL REPORTS**

**8. LITKE  
RICHMOND**

RESOLVED that the financial reports are accepted as presented.

CARRIED

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**OHS COMPLIANCE INSPECTION OCTOBER 15, 2018**

**9. HAMILTON  
RICHMOND**

RESOLVED that Council acknowledges the OHS incompliance report and instructs the department supervisors to correct all matters;

AND BE IT FURTHER RESOLVED, that we acknowledge Public Works Operator, Glenn Robbie, as the OHS safety representative on behalf of the employees and that he reports to Mayor Vinding regarding employee safety matters.

CARRIED

**STAFF REPORT(S)**

**10. VINDING  
RICHMOND**

RESOLVED that the staff reports be acknowledged as presented.

CARRIED

**COMMITTEE REPORTS**

**11. RICHMOND  
HAMILTON**

RESOLVED that the committee reports are acknowledged as presented.

CARRIED

**CORRESPONDENCE**

**12. VINDING  
HAMILTON**

RESOLVED that the following correspondence is acknowledged as presented and filed accordingly:

- Sept Water loss report (976 cu)
- CATPC Aug 22 minutes
- RCMP – Oct 17 minutes – FOIP not copied.
- Oct 17 bylaw officer report – cat complaint, nuisance property visit, fireworks complaint
- Digital speed sign stats – Railway North
- ATAP DAWWU – report

CARRIED

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**DUNDURN DUCKS UNLIMITED DONATION REQUEST**

**13. LITKE  
RICHMOND**

RESOLVED that the request for a donation for the Dundurn Ducks fundraising campaign is declined as budgeted donation funding has been allocated.

CARRIED

**SUMA CONVENTION FEBRUARY 3-9, 2019**

**14. RICHMOND  
HAMILTON**

RESOLVED that any Council or Administration Staff that would like to attend the 2019 SUMA Convention February 3-9 in Saskatoon, is approved with expenses paid in accordance to municipal policies.

CARRIED

**SRHBA GROWTH & DEVELOPMENT FORUM**

**15. HAMILTON  
VINDING**

RESOLVED that any Council that would like to attend the SRHBA Growth & Development Forum December 4, 2018 is approved, with expenses paid in accordance to municipal policies.

CARRIED

**DEVELOPMENT APPLICATION 2018-09DBL**

**16. VINDING  
LITKE**

RESOLVED that we acknowledge Development Application 2018-09DBL to build a 5 plex residential building at Sunshine Meadows development and that the development officer advertises for a public hearing in accordance to the zoning bylaw for discretionary use applications.

CARRIED

**DEVELOPMENT APPLICATION 2018-10DBL**

**17. VINDING  
RICHMOND**

RESOLVED that we acknowledge Development Application 2018-10DBL to build a 5 plex residential building at Sunshine Meadows development and that the development officer advertises for a public hearing in accordance to the zoning bylaw for discretionary use applications.

CARRIED

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**SUBDIVIDE LOTS**

**18. RICHMOND  
LITKE**

RESOLVED that we approve lots 1-6 at block 27, plan 102226003 to be subdivided into two or three parcels.

CARRIED

**BYLAW 2018-10 WATER RATE**

**19. VINDING  
RICHMOND**

WHEREAS Bylaw 2018-10 is a bylaw to establish a water rate;  
THEREFORE, BE IT RESOLVED that Bylaw 2018-10 be introduced and read the first time.

CARRIED

**BYLAW 2018-10 WATER RATE**

**20. HAMILTON  
LITKE**

RESOLVED that Bylaw 2018-10 is read the second time.

CARRIED

**BYLAW 2018-10 WATER RATE**

**21. RICHMOND  
LITKE**

RESOLVED that Bylaw 2018-10 is given three readings at this meeting.

CARRIED

**BYLAW 2018-10 WATER RATE**

**22. LITKE  
RICHMOND**

RESOLVED that Bylaw 2018-10 is read the third time and adopted.

CARRIED

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**IN CAMERA**

**23. VINDING  
LITKE**

RESOLVED that the meeting proceeds in camera at 9:09 p.m. as per clause 17(1)(e) of the *Local Authority Freedom of Information and Protection of Privacy Act* to review a legal opinion regarding the interpretation of a section in *The Municipalities Act*.

CARRIED

**OUT OF CAMERA**

**24. VINDING  
LITKE**

RESOLVED that the meeting resumes out of camera at 9:25 p.m.

CARRIED

**DRWU REQUEST TO BE TAX EXEMPT**

**25. VINDING  
HAMILTON**

WHEREAS the Dundurn Rural Water Utility property is currently vacant land;

WHEREAS if the Dundurn Rural Water Utility builds an office and shop on the land and the town has their own Public Utility for municipal purposes and;

WHEREAS the town only purchases bulk water from the Dundurn Rural Water Utility;

THEREFORE, BE IT RESOLVED that after a review and interpretation of Sub-Section 292(1)(l) of *The Municipalities Act*, the request to be classed as tax exempt is declined.

CARRIED

**ADJOURNMENT**

**26. HAMILTON**

RESOLVED that this meeting adjourns at 9:30 p.m.

CARRIED

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Per Vinding, Mayor

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Eileen Prosser, Administrator