

**TOWN OF DUNDURN**  
**Minutes of the Regular Meeting of Council**  
**held in Council Chambers of the Municipal Office in Dundurn, SK. on**  
**February 11, 2019**

**PRESENT**

Mayor Per Vinding  
Councillor(s): Melva Richmond, Fred Wilson, Walter Litke, Annette Hamilton.  
Staff: Eileen Prosser, (Administrator).

**ABSENT**

Trevor Richmond, Public Works Supervisor.

**CALL TO ORDER**

Mayor Vinding called the meeting to order at 6:10 p.m.

**AGENDA**

**1. RICHMOND  
LITKE**

RESOLVED that the February 11, 2019 Regular Meeting Agenda be adopted with the following additions.

- 13.7) Calibration test results
- 13.8) Home Show booth attendants
- 13.9) Purchase lagoon capacity from RM

CARRIED

**MINUTES**

**2. HAMILTON  
RICHMOND**

RESOLVED that the following meeting minutes be adopted:

- a) January 21, 2019 Special Meeting Minutes. .

CARRIED

**3. BUSINESS ARISING FROM THE MINUTES**

Administration reported that from a survey of other municipalities regarding providing custom work to businesses and individuals, that it was not a standard and leaves the town open to liability should damages to private property or employees occur while doing work on private property.

Meter calibration test results will be provided to individual home owners upon request to the office.

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**4. DELEGATION(S)**

None

**MUNICIPAL EQUIPMENT RATES**

**5. HAMILTON  
RICHMOND**

RESOLVED that municipal equipment and labour rates apply to only nuisance property chargebacks when applicable and that the town no longer provides custom equipment or labour services for residential and commercial properties.

CARRIED

**ACCOUNTS PAYABLE**

**6. LITKE  
HAMILTON**

RESOLVED that Accounts Payable cheque numbers 9250 to 9289, online payments and payroll totaling \$130,057.36 is approved for payment.

CARRIED

**FINANCIAL REPORTS**

**7. WILSON  
RICHMOND**

RESOLVED that the financial reports are accepted as presented.

CARRIED

**COUNCIL LAPTOPS**

**8. HAMILTON  
LITKE**

RESOLVED, that at the end of a Council members full-term, that they may provide an offer to purchase the laptop or device purchased for their duties for a fee of \$50.00. The offer to purchase will not include software licensed to the Town of Dundurn.

CARRIED

**STAFF REPORT(S)**

**9. WILSON  
RICHMOND**

RESOLVED that the staff reports be acknowledged as presented.

CARRIED

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**HALL BASEMENT ROOM RENOVATIONS & 2019 OPERATING GRANT**

**10. VINDING  
LITKE**

RESOLVED that the town approves the 2019 Operating Grant for \$6,000.00 to the Community Hall and \$3,500.00 towards renovations of the basement room.

CARRIED

**DAWWU**

**11. WILSON  
HAMILTON**

RESOLVED that the town pays to the DAWWU it's share, (34.36%), of the lagoon and office expenses and continue to have operating rates segregated out to each partner infrastructure interests.

CARRIED

**DAWWU MEDIATION**

**12. HAMILTON  
LITKE**

RESOLVED that the town sends to the Saskatchewan Municipal Board our mediation request in regards to issues with the Corporate Partners of the DAWWU.

CARRIED

**COMMITTEE REPORTS**

**13. LITKE  
RICHMOND**

RESOLVED that the committee reports are acknowledged as presented.

CARRIED

**CORRESPONDENCE**

**14. VINDING  
LITKE**

RESOLVED that the following correspondence is acknowledged as presented and filed accordingly:

- Jan. Water loss report (1010 cu)
- Jan. 24, 2019 letter from RV of Thode
- Jan. 15, 2019 CATPC update and Oct. & Nov. minutes.

CARRIED

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**WATER METER CALIBRATION TESTING PROGRAM**

**15. HAMILTON  
LITKE**

RESOLVED that Resolution 8, January 21, 2019 is amended to read as follows:

Public Works Services set up and conduct water meter calibration testing and maintenance program by temporarily changing (60) sixty water meters in 2019 to be sent for calibration testing, with the intention of having all in use meters tested within (3) three years.

CARRIED

**COUNCIL APPOINTMENT**

**16. HAMILTON  
RICHMOND**

RESOLVED that Walter Litke is appointed to the DAWWU as the town representative.

CARRIED

**NEPTUNE WATER METER READING HARDWARE**

**17. HAMILTON  
LITKE**

RESOLVED that Administration upgrades the Neptune water meter reading hardware for up to \$18,000.00 as quoted by Flocor.

CARRIED

**SUBDIVISION APPROVAL 107 RAILWAY AVE.**

**18. WILSON  
RICHMOND**

RESOLVED that the subdivision of Lot A, Block 10, Plan 69S00648 to proposed Parcel C, Block 10 is approved with no servicing agreement required and that the required municipal reserve is a cash in lieu settlement.

CARRIED

**COUNCIL REMUNERATION**

**19. WILSON  
LITKE**

RESOLVED that Council remuneration is as follows effective January 1, 2019:

Council Committee meetings	\$130.00
Council Meetings	\$130.00
Mayor Committee or Council Meetings	\$162.20
Supervision or research rate	\$30.00/hr
Workshop/Conventions	\$200.00 over 4 hours including travel time
	\$100.00 under 4 hours

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**PAYROLL LAW WORKSHOP**

**20. HAMILTON  
RICHMOND**

RESOLVED that Per Vinding attends the Payroll Law workshop on March 29, 2019 in Saskatoon with expenses paid in accordance to municipal policies.

CARRIED

**INCREASE LAGOON CAPACITY**

**21. VINDING  
WILSON**

RESOLVED that we request to purchase 100 sewer capacity connections from the RM of Dundurn.

CARRIED

**IN CAMERA**

**22. HAMILTON  
RICHMOND**

RESOLVED that the meeting proceeds in camera at 8:40 p.m. as per clause 17(1)(f) of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss development.

CARRIED

**OUT OF CAMERA**

**23. LITKE  
HAMILTON**

RESOLVED that the meeting resumes out of camera at 8:51 p.m.

CARRIED

**PROPOSED DEVELOPMENT 2019-01AG**

**24. LITKE  
HAMILTON**

RESOLVED that we send a letter of support in principle regarding the relocation of proposed development 2019-1AG with zoning as agriculture.

CARRIED

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**ADJOURNMENT**

**25. WILSON**

RESOLVED that this meeting adjourns at 8:56 p.m.

CARRIED

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Per Vinding, Mayor

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Eileen Prosser, Administrator