

**TOWN OF DUNDURN**  
**Minutes of the Regular Meeting of Council**  
**held in Council Chambers of the Municipal Office in Dundurn, SK. on**  
**March 9, 2020**

**PRESENT**

Mayor: Per Vinding

Councillor(s): Melva Richmond, Fred Wilson, Walter Litke, Annette Hamilton.

Staff: Eileen Prosser, (Administrator), Trevor Richmond (Public Works Superintendent)

**ABSENT**

None

**CALL TO ORDER**

Mayor Vinding called the meeting to order at 6:06 p.m.

**ADDITION(S) TO THE AGENDA**

- a) Apply for title Block Z, Plan 101579250 Ext 16, Parcel 119182080
- b) Council and Employee protocol regarding responding to electronic questions or requests
- c) Add in email from owner of Roll 118 000 inquiring about various zoning items
- d) Additions to Admin report
- e) Remove item 13.11 regarding OH&S policy

**MINUTES**

1.

WILSON

RESOLVED that the following meeting minutes be adopted:

- a) February 10, 2020 Regular Meeting Minutes.
- b) February 26, 2020 Special Meeting Minutes.

CARRIED

2.

**BUSINESS ARISING FROM THE MINUTES**

None

3.

**DELEGATION(S)**

6:30 PM Robert Howard regarding property taxes – cancelled

7:00 PM Shea Armstrong to discuss quote for seasonal landscaping for flowerpots and tress along Dundurn and Railway Ave.

**ACCOUNTS PAYABLE**

4.

HAMILTON

RESOLVED that Accounts Payable cheque numbers 9724 to 9752, online payments, council remuneration and payroll totaling \$170,241.92 is approved for payment.

CARRIED

**FINANCIAL REPORTS**

5.

WILSON

RESOLVED that the financial reports are acknowledged as presented.

CARRIED

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**STAFF REPORT(S)**

6. RICHMOND  
RESOLVED that the staff reports be acknowledged as presented. CARRIED

**TREVOR LEFT AT 7:00 PM**

**2020 COMMUNITY HALL GRANT**

7. HAMILTON  
RESOLVED that an operations grant of \$6,000 is approved for the Dundurn Community Hall until hall budget is finalized. CARRIED

**COMMITTEE REPORTS**

8. LITKE  
RESOLVED that the committee reports are acknowledged as presented. CARRIED

**CORRESPONDENCE**

9. HAMILTON  
RESOLVED that the following correspondence is acknowledged as presented and filed accordingly:
- a) Feb 27 bylaw officer report. Made approximately 40 contacts for non-paid animal and business licenses. (not copies, LAFOIP)
  - b) Sask Water Shed AGM March 30 in Saskatoon – Councillor Wilson will attend.
  - c) SEDA Conference
  - d) Received Canada Day Grant \$1,250
  - e) Hudson Energy provider leaflet
  - f) Stars donation request
- CARRIED

**PARKS FOR ALL GRANT**

10. WILSON  
RESOLVED that the Parks and Beautification Coordinator complete the Parks for All grant. CARRIED

**MUSEUM CAMPGROUND**

11. LITKE  
RESOLVED that the Wilson Museum Campground Roll 482 000 is no longer exempt from school and municipal property taxes effective for the taxation year of 2020. CARRIED

**GAS TAX IIP 2020-2024**

12. HAMILTON  
RESOLVED That the Gas Tax Program Infrastructure Investment Plan (IIP) form for the period of 2020-2024 be completed for approval of our chip seal road repair and rehab project totaling \$159,738.00 from Canadian Paving Service between the period of 2017 to 2019. CARRIED

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**LIST OF LAND IN ARREARS**

13. HAMILTON  
RESOLVED that we accept the list of lands in arrears as shown on attached Schedule A, and that TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the Town of Dundurn if payment on lands in arrears has not been received by April 1, 2020.

CARRIED

**TRANSFER TO TAXES**

14. LITKE  
RESOLVED that utility and general accounts receivable arrears as shown of the attached Schedule 'B' are transferred to the property roll if not paid by the 30-day notice date.

CARRIED

**2020 SEASONAL LANDSCAPING QUOTE FOR FLOWERPOTS**

15. HAMILTON  
RESOLVED that the quote for \$5,202 not including GST from New Age Landscaping for planting and maintenance the town flowerpots is accepted with changes to the contract terms and conditions as discussed.

CARRIED

**TOWN TREES**

16. RICHMOND  
RESOLVED that the quote for \$1,638 not including GST from New Age Landscaping for pruning, fertilizing & watering Dundurn and Railway Ave. trees is accepted with changes to the contract terms and conditions as discussed.

CARRIED

**TSS GRANT – WATERWOLF REGIONAL OCP**

17. HAMILTON  
RESOLVED that the Council of the Town of Dundurn supports the application for a Targeted Sector Support (TSS) Initiative Cost-shared Grant for Updating the WaterWolf Growth Management Plan 2025 (Official Community Plan), in partnership with the Village of Bladworth , Village of Beechy, Village of Broderick, Village of Conquest, Village of Dinsmore, Village of Elbow, Village of Strongfield, Village of Tugaske, Village of Glenside, Village of Lucky Lake, Village of Hawarden, Village of Kenaston, Village of Macrorie, Village of Eyebrow, Town of Central Butte, Village of Loreburn, Town of Hanley, RM of Loreburn, RM of McCraney, RM of King George, RM of Canaan, RM of Huron, Resort Village of Mistusinne, RM of Fertile Valley, RM of Eyebrow and the Whitecap Dakota First Nation; and

That we agree to meet legislated standards, to meet the terms and conditions of the TSS Initiative Cost-shared Grant, to conduct any open tendering processes and to fund the municipal share of the project as outlined in the grant application; and

That we authorize the Administrator to sign the application and submit it to the TSS Steering Committee for review.

CARRIED

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18. **2020/2021 RCMP POLICING PRIORITIES**  
VINDING  
RESOLVED that Council agrees with the RCMP 2020/2021 policing policy as outlined below:
- Community Safety Through Crime Reduction (Rural Crime)*
- (1) Enforcement – Prolific Offenders – Property Related Crime; Drugs; Traffic*
- (2) Visibility – Rural Patrols, School and Community Visits and Presentations*
- (3) Intelligence Lead – Intel Gathering; Rural Crime Watch Groups etc.*
- CARRIED
19. **PREAUTHORIZED DEBIT SYSTEM (PAD)**  
RICHMOND  
RESOLVED that Administration set ups Preauthorized Debit System form Munisoft for Utility and Tax customer accounts and sign any agreements with the Mayor or Deputy Mayor required by RBC for the bank file transfer.
- CARRIED
20. **TAX ENFORCEMENT**  
RICHMOND  
RESOLVED that TAXervice, on behalf of the Town of Dundurn, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land: BLK/PAR Z-PLAN 101579250 EXT 16, 119182080.
- CARRIED
21. **E-NOTICE**  
WILSON  
RESOLVED that Administration purchase E-Notice software from Munisoft for all municipal receipts, invoices and other forms and offer the service in order to reduce paper and postage costs.
- CARRIED
22. **ADJOURNMENT**  
LITKE  
RESOLVED that this meeting adjourns at 10:00 p.m.
- CARRIED

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Per Vinding, Mayor

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Eileen Prosser, Administrator