

TOWN OF DUNDURN
Minutes of the Regular Meeting of Council
held in Council Chambers of the Municipal Office in Dundurn, SK. on
November 2, 2020

PRESENT

Mayor: Per Vinding

Councillor(s): Fred Wilson, Annette Hamilton (7:09 p.m.), Melva Richmond, Walter Litke, (conference call)

Staff: Eileen Prosser, (Administrator), Trevor Richmond, (Public Works Superintendent)

ABSENT

None

CALL TO ORDER

Mayor Vinding called the meeting to order at 6:16 p.m.

MINUTES

1.

LITKE

RESOLVED that the following meeting minutes be adopted:

- a) October 13, 2020 Regular Meeting Minutes.
- b)

CARRIED

2.

BUSINESS ARISING FROM THE MINUTES

None

3.

DELEGATION(S)

None

4.

ACCOUNTS PAYABLE

WILSON

RESOLVED that Accounts Payable cheque numbers 9970 to 10009, online payments, council remuneration and payroll listing which is attached to and forms part of these minutes be approved as presented.

CARRIED

5.

FINANCIAL REPORTS

VINDING

RESOLVED that the following financial reports are acknowledged as presented.

9.1	October 31, 2020	Revenue and Expense Statement	
9.2	October 31, 2020	Town Operating Bank	Not Available
9.3	October 31, 2020	Town Capital Savings	\$405,892.10
9.4	October 31, 2020	Unpaid Tax Summary (municipal only)	\$480,763.92

CARRIED

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STAFF REPORT(S)

6. RICHMOND
RESOLVED that the staff reports are acknowledged as presented. CARRIED

TREVOR RICHMOND LEFT MEETING AT 7:00 PM

WATERWOLF PLANNING DISTRICT AGREEMENT

7. LITKE
RESOLVED that the Waterwolf Planning District Agreement is approved for signature. CARRIED

COMMITTEE REPORTS

8. VINDING
RESOLVED that the committee reports are acknowledged as presented. CARRIED

CORRESPONDENCE

9. HAMILTON
RESOLVED that the following correspondence is acknowledged as presented and filed accordingly:
- a) RCMP occurrence stats July to Sept
 - b) RM of Dundurn – Hall grant approval \$6,000
 - c) RM of Dundurn - Opposed to removing sunset clause from DRWU agreement
 - d) RV of Shields – Opposed to removing sunset clause from DRWU agreement
 - e) RV of Shields – approves purchase of DFD Stealth Truck
 - f) RV of Thode – Approves purchase of DFD Stealth Truck
 - g) RV of Thode – Opposed to removing sunset clause from DRWU agreement & current agreement info repeal information
 - h) RV of Thode – calling a joint meeting regarding strategic planning and not approving DFC 2021 budget information.
 - i) Email from Sgt. Stephen Damery requesting permission to conduct No Stone Left alone event at Hillside Cemetery and that he invites council to attend.
 - j) Sask Public Safety Agency - SPSA all fire dispatch contracts and community safety officer contracts will transition to them from CanOps in 2021. No disruption of service expected.
 - k) Board of Revision assessment appeal hearing decision – File 2020-A002 dismissed.
 - l) Waterwolf updates

2021 CRIME PREVENTION DONATION AD

10. HAMILTON
RESOLVED That council is not in favour of a donation ad placed in the 2021 Crime Prevention Magazine at this time. CARRIED

PURCHASE OF LAGOON UNITS

11. WILSON
RESOLVED that the town does not purchase lagoon units from the R.M of Dundurn as it is not feasible at this time. CARRIED

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12. **10-YEAR CAPITAL PLAN**
HAMILTON
RESOLVED that the purchase of lagoon units over the next 4 years is removed from the 10-year Capital Plan Budget.
CARRIED
13. **2020 AUDIT ENGAGEMENT LETTER**
WILSON
RESOLVED that the 2020 Audit Engagement Letter from Jensen Stromberg is approved for signature.
CARRIED
14. **TRACTOR TENDER**
RICHMOND
RESOLVED that the 1974 Ford 2600 tractor is placed for sale by tender closing December 1, 2020, as is and with highest or any tender not necessarily accepted.
CARRIED
15. **M. JURKIEWICZ COMPLAINT OF CONTRACTORS WORK**
WILSON
RESOLVED that Matt Jurkiewicz is advised that Council acknowledges his concerns and that the town contracted a reputable contractor, Ishtar Concrete, and they guarantee their work.
CARRIED
16. **ROOM RENTAL**
HAMILTON
RESOLVED that the room rental agreement with ML Health Products is ratified for signature.
CARRIED
17. **ROOM RENTAL**
VINDING
RESOLVED that the room rental agreement with Gale Hagblom is ratified for signature.
CARRIED
18. **CANADA DAY GRANT**
WILSON
RESOLVED that administration applies for the 2021 Canada Day Grant.
CARRIED
19. **LIBRARY GRANT**
RICHMOND
RESOLVED that the town grants the Dundurn Library \$3600.00 for room rental, plus their land line phone service for 2020.
CARRIED
20. **JOB SHARE**
VINDING
RESOLVED that the town approves of a part time job share when available during the winter season of Sunshine Meadows public works staff in lieu of supervisory services by the town public works.
CARRIED

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21. **SAFE RESTART GRANT**
HAMILTON
RESOLVED that the Safe Restart grant for \$36,449 for Covid-19 related relief is transferred to reserves and that up to \$15,000 be used towards rink season operating shortfalls if any occur after their December 31 financial review by DCA and also a portion used for any municipal election Covid-19 related additional expenses.
CARRIED
22. **COATS FOR KIDS DROP OFF**
LITKE
RESOLVED that an area in the town office building may be used as a drop off centre for Coats for Kids donation program as per request by Pat Cooligan.
CARRIED
23. **INTERM EMO CO-ORDINATOR**
WILSON
RESOLVED that Eileen Prosser is removed as the Interm Emergency Management Co-ordinator as per her request.
CARRIED
24. **VACATION REQUEST**
HAMILTON
RESOLVED that the vacation day December 21,22,23,24,28,29 for Eileen Prosser are approved.
CARRIED
25. **OFFICE WINDOW BLINDS**
HAMILTON
RESOLVED that administration purchase commercial grade window coverings for council chambers and the town office washrooms.
CARRIED
26. **HALL STORAGE**
RICHMOND
RESOLVED that Council acknowledges the agreement between the Dundurn Community Association and the Hall Committee to continue with storage at the Dundurn Community Hall of the banquet/fall supper equipment and supplies that was donated to them.
CARRIED
27. **DEVELOPMENT APPLICATON 2020-11R**
VINDING
RESOLVED that Council acknowledges the approved development application, 2020-11R, to build a covered deck at 208 Fourth St.
CARRIED
28. **BYLAW 2020-13 ASPAIRE TAX EXEMPTION**
WILSON
WHEREAS Bylaw 2020-13 is a bylaw for an Economic Development tax exemption with Aspaire Investments; THEREFORE, BE IT RESOLVED that Bylaw 2020-13 be introduced and read the first time.
CARRIED
29. **BYLAW 2020-13 ASPAIRE TAX EXEMPTION**
RICHMOND
RESOLVED that Bylaw 2020-13 is read the second time.
CARRIED

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30. **BYLAW 2020-13 ASPAIRE TAX EXEMPTION**
LITKE
RESOLVED that Bylaw 2020-13 is given three readings at this meeting. UNANIMOUSLY
31. **BYLAW 2020-13 ASPAIRE TAX EXEMPTION**
RICHMOND
RESOLVED that Bylaw 2020-13 is read the third time and adopted. CARRIED
32. **BYLAW 2020-14 AMEND COUNCIL PROCEDURES BYLAW**
HAMILTON
WHEREAS Bylaw 2020-14 is a bylaw to amend Bylaw 2017-09 Council Procedures Policy;
THEREFORE, BE IT RESOLVED that Bylaw 2020-14 be introduced and read the first time. CARRIED
33. **BYLAW 2020-14 AMEND COUNCIL PROCEDURES BYLAW**
WILSON
RESOLVED that Bylaw 2020-14 is read the second time. CARRIED
34. **BYLAW 2020-14 AMEND COUNCIL PROCEDURES BYLAW**
LITKE
RESOLVED that Bylaw 2020-14 is given three readings at this meeting. UNANIMOUSLY
35. **BYLAW 2020-14 AMEND COUNCIL PROCEDURES BYLAW**
RICHMOND
RESOLVED that Bylaw 2020-14 is read the third time and adopted. CARRIED
36. **BYLAW 2020-15 WATERWOLF PLANNING DISTRICT AGREEMENT**
WILSON
WHEREAS Bylaw 2020-15 is a new agreement with the Waterwolf Planning District;
THEREFORE, BE IT RESOLVED that Bylaw 2020-15 be introduced and read the first time. CARRIED
37. **BYLAW 2020-15 WATERWOLF PLANNING DISTRICT AGREEMENT**
RICHMOND
RESOLVED that Bylaw 2020-15 is read the second time. CARRIED
38. **BYLAW 2020-15 WATERWOLF PLANNING DISTRICT AGREEMENT**
LITKE
RESOLVED that Bylaw 2020-15 is given three readings at this meeting. UNANIMOUSLY
39. **BYLAW 2020-15 WATERWOLF PLANNING DISTRICT AGREEMENT**
HAMILTON
RESOLVED that Bylaw 2020-15 is read the third time and adopted. CARRIED

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BYLAW 2020-16 TO REPEAL BYLAWS

40. HAMILTON
WHEREAS Bylaw 2020-16 is a bylaw to repeal bylaws;
THEREFORE, BE IT RESOLVED that Bylaw 2020-16 be introduced and read the first time. CARRIED

BYLAW 2020-16 TO REPEAL BYLAWS

41. RICHMOND
RESOLVED that Bylaw 2020-16 is read the second time. CARRIED

BYLAW 2020-16 TO REPEAL BYLAWS

42. WILSON
RESOLVED that Bylaw 2020-16 is given three readings at this meeting. UNANIMOUSLY

BYLAW 2020-16 TO REPEAL BYLAWS

43. HAMILTON
RESOLVED that Bylaw 2020-16 is read the third time and adopted. CARRIED

INCAMERA

44. RICHMOND
RESOLVED that the regular meeting is suspended to go in camera at 8:02 p.m. under Section 17(1)(e) of the *Local Authority Freedom of Information and Protection of Privacy*. CARRIED

OUT OF CAMERA

45. VINDING
RESOLVED that we move out of camera and into the regular meeting at 8:25 p.m. CARRIED

ELECTED OFFICIALS OCTOBER 14 MINUTES & REPRESENTATIVE REPORT

46. WILSON
RESOLVED that we acknowledge the October 14, 2020 RCMP Elected Officials meeting minutes and Councillor Wilson's report. CARRIED

UTILITY PAYMENT PLAN

47. HAMILTON
RESOLVED that the customer scheduled for town utility shut off, be offered a final payment plan as discussed before service is shut off. CARRIED

ADJOURNMENT

48. RICHMOND
RESOLVED that this meeting adjourns at 8:56 p.m. CARRIED

Per Vinding, Mayor

Eileen Prosser, Administrator