

**TOWN OF DUNDURN**  
**SPECIAL MEETING MINUTES**  
**300 Third Street, Dundurn, SK**  
**March 30, 2021 @ 6:00 P.M.**

This Special Meeting of Council was called to address urgent and emergent business specific to the issues presented within the agenda items listed. Additions can only be made provided all members of Council are present and are unanimous in consent to additions of the item. The agenda was posted on social media and at town hall as per policy.

**ATTENDANCE:**

Mayor Boyes

**Councillors:** Jurkiewicz, Servetnyk, Derringer, Gourdeau.

**Administration & Staff:** Acting Administrator Beck

**Absent:** None

**1. CALL TO ORDER:**

6:00 PM Mayor Boyes called the meeting to order.

**2. CHANGES OR ADDITIONS TO AGENDA.** (Note: all in camera items to be dealt with last)

**3. REPORTS OF ADMINISTRATION, PUBLIC WORKS AND COMMITTEES**

Administrator Beck reported on office status, capacity, and current challenges.

**SERVETNYK:** Motion to receive and acknowledge the report as presented: **UNANIMOUSLY CARRIED**

Councillor Gourdeau joined the meeting 6:27 PM

**4. NEW BUSINESS**

**4.1 Acting Administrator Contract**

**DERRINGER:** Motion to develop a new Acting Administrator contract. **UNANIMOUSLY CARRIED**

**JURKIEWICZ:** Motion to extend the current contract to April 30, 2021. **UNANIMOUSLY CARRIED**

#### **4.3 Signing Authority**

**JURKIEWICZ:** Motion to approve the RBC Resolution Regarding Banking and any other required documentation as provided by RBC to authorize the Acting CAO, Richard Beck, all banking privilege and signing authority for the Town of Dundurn. **UNANIMOUSLY CARRIED**

#### **4.4 Interest Rates on Late Bills**

**GOURDEAU:** Motion to provide our Acting Administrator discretion for interest charges on outstanding balances owing to the Town of Dundurn for the month of March 2021. **UNANIMOUSLY CARRIED**

#### **4.5 Report of the OHC Committee and associated asks**

**JURKIEWICZ** presented the OHC Committee Report for information to Council.

#### **4.6 Consideration of Operations over Easter**

Discussion over the practice of staff utilizing a holiday pay for Easter Monday.

#### **4.7 Financial Audit**

Discussion over the budget, options, and costs associated with the 2021 Financial Audit.

#### **4.8 Website Updates/Maintenance**

Discussion over the Website and maintenance.

#### **4.9 DAWWU – Amendment to Operating Agreement**

Discussion over the Correspondence to be sent out to Tyler Olafson at the DAWWU.

#### **4.2 Office Assistant**

**SERVETNYK** Motion to go in camera @ 7:20 PM. **UNANIMOUSLY CARRIED**

**The in camera session meets The Local Authority Freedom of Information and Protection of Privacy Act III for discussion of legal matters and human resource matters at 7:20 PM.**

**SERVETNYK:** Motion to return to return to open session at 8:00 PM. **UNANIMOUSLY CARRIED**

**DERRINGER:** Motion to pay employees for March 2021. **UNANIMOUSLY CARRIED**

#### **5. ADJOURNMENT**

**SERVETNYK:** Motion to adjourn the Special Meeting of Council, March 30, 2021 at 8:02 PM. **UNANIMOUSLY CARRIED.**

Minutes adopted by resolution of Council on the 13th day of April, 2021.

**SIGNED:**

---

**CURTIS BOYES, MAYOR**

---

**RICHARD BECK, ACTING ADMINISTRATOR**