

**Town of Dundurn
Regular Meeting Minutes
Council Chambers, 300 3rd Avenue Dundurn, SK
May 11, 6:30 PM**

ATTENDANCE:

Mayor Curtis Boyes

Councillors Jurkiewicz, Deringer, Servetnyk, Gourdeau

Administration & Staff: Acting Administrator Beck, Forman Richmond

CALL TO ORDER: Mayor Boyes called the meeting to order at 6:30 PM.

ADDITIONS OR DELETIONS TO THE AGENDA: have Forman Richmond report prior to delegations.

UNANIMOUSLY CARRIED

ADOPTION OF MINUTES:

DERRINGER

Motion to approve the minutes for the Regular Meeting of Council April 13, 2021 as presented.

UNANIMOUSLY CARRIED

BUSINESS ARISING FROM THE MINUTES: (none)

PUBLIC HEARINGS: (None)

DELEGATIONS: (Aspire did not attend)

Sunshine Meadows,
Aspire,
Tim Ledding (Bullee Engineering),
Jim Walters (Crosby Hanna -planner)

FINANCIALS:

1.1 Balance Summary Report: May 7, 2021.

SERVETNYK

Motion to approve the Balance Summary Report for May 7th, 2021 as presented.

UNANIMOUSLY CARRIED

ACCOUNTS PAYABLE:

2.1 Accounts Payable Listing(s)

GOURDEAU

Motion to approve the Account Payable listing for Ch# 10169 through Ch# 10185 for the total amount of 20,442.85. **UNANIMOUSLY CARRIED**

FINANCIAL REPORTS:

3.1 Utility Billing Summary

DERRINGER

Motion to receive and file the Utility Billing Summary as information. **UNANIMOUSLY CARRIED**

REPORTS FROM ADMINISTRATION:

4.1 Acting Administrator Report

DERRINGER

RESOLVED that the Town of Dundurn institute a Property Information Disclosure charge of \$25 for documented searches. **UNANIMOUSLY CARRIED**

JERKIEWICZ

RESOLVED that the Town of Dundurn accept the quote for a new HVAC unit and water heater from J&A Plumbing & Heating for \$6350.00. **UNANIMOUSLY CARRIED**

JERKIEWICZ

RESOLVED that council approve Robert (Bob) Smith of Warman, SK, as mentor for Acting Administrator Richard Beck to complete the application for UMAAS Conditional Certificate and submit the appropriate fees to UMASS. **UNANIMOUSLY CARRIED.**

DERRINGER

Motion to receive and file the Administrator report as information. **UNANIMOUSLY CARRIED**

REPORTS FROM PUBLIC WORKS:

5.1 Forman Report

JURKIEWICZ

Motion to receive and file the Forman Report as information. **UNANIMOUSLY CARRIED**

SERVETNYK

Motion to recess for 10 minutes until 8:38pm. **UNANIMOUSLY CARRIED**

DERINGER

Motion to reconvene the meeting at 8:38pm. **UNANIMOUSLY CARRIED**

REPORTS FROM COMMITTEES:

6.1 DRWU Corporate Partners Update

6.2 Ice Scheduler Report

6.3 Parks Committee

SERVETNYK

Motion to receive the committee reports as information. **UNANIMOUSLY CARRIED**

CORRESPONDENCE:

- 7.1 DRWU Meeting Minutes, April 28, 2021
- 7.2 Village of Thode RE: DRWU Operation Agreement 2014
- 7.3 Sask Power Pole Replacement
- 7.4 SREDA Membership
- 7.5 SREDA Project Ribbon
- 7.6 ML Health Products Ltd
- 7.7 RM Dundurn #314 Transfer Station requirements
- 7.8 Sask Lotteries Grant# CG:22:053
- 7.9 Saskatoon RCMP Detachment

SERVETNYK

Motion to receive correspondence as information, to update transfer station items on the Town Facebook page. **UNANIMOUSLY CARRIED**

UNFINISHED BUSINESS (none)

NEW BUSINESS:

- 8.1 DRWU Provision of Mutual Aid for Water Sampling
- 8.2 MuniSoft Training Authorization
- 8.3 Assessment Roll Extension
- 8.4 Administrator Mentor resolution approval from council
- 8.5 Resident concerns of a non-compliant structure crossing a fence line
- 8.6 Summer student application update
- 8.7 Driveway Crossing Standards, establish standards for width and construction

JURKIEWICZ

RESOLVED that the Town of Dundurn adopt the DRWU Provision of Mutual Aid for Water Sampling, entering into memorandum of agreement with other municipalities for the provision of mutual aid for water sampling. **UNANIMOUSLY CARRIED**

DERINGER

RESOLVED that Administrator Beck and Administrative Assistant Evans register for MuniSoft Training in the amount of \$150.00. **UNANIMOUSLY CARRIED**

JURKIEWICZ

RESOLVED that the Town of Dundurn adopt first reading of Bylaw 2021-04, A Bylaw to extend the time required for the completion of the assessment roll. **UNANIMOUSLY CARRIED**

JURKIEWICZ

RESOLVED that the Town of Dundurn adopt second reading of Bylaw 2021-04, A Bylaw to extend the time required for the completion of the assessment roll. **UNANIMOUSLY CARRIED**

DERINGER

RESOLVED that the Town of Dundurn hold three readings of Bylaw 2021-04, A Bylaw to extend the time required for the completion of the assessment roll. **UNANIMOUSLY CARRIED**

BOYES

RESOLVED that the Town of Dundurn adopt third and final reading of Bylaw 2021-04, A Bylaw to extend the time required for the completion of the assessment roll. **UNANIMOUSLY CARRIED**

BOYES

RESOLVED that administration investigate and notify a resident to bring the non-compliant structure into code or ask for removal within six weeks at Parcel 08 21 81-S-06132. **UNANIMOUSLY CARRIED.**

DEVELOPMENT APPLICATIONS NOTICES:

9.1 Pixel Pizza, 110 Government Road (notice)

BYLAWS: Bylaw 2021-04 passed under NEW BUSINESS

CONFIDENTIAL ITEMS: (in camera)

DERINGER

RESOLVED to move in camera session at 10:30 PM as per the Local Authority Freedom of Information and Protection of Privacy Act III for discussion of legal matters, human resource matters, and office security matters. **UNANIMOUSLY CARRIED**

In camera discussion follow up on:

1. Legal Matters
2. Human Resource/employee matters
3. Office security

DERRINGER

RESOLVED to be recalled back to regular session at 11:44 PM. **UNANIMOUSLY CARRIED**

ADJOURNMENT

SERVETNYK

RESOLVED that the regular meeting of council be adjourned at 11:45 PM. **UNANIMOUSLY CARRIED**

Mayor: Curtis Boyes

Acting Administrator: Richard Beck