



# Regular Meeting of Council

Tuesday, May 9, 2023 5:30pm

Held in Dundurn Council Chambers 300 Third Ave. Dundurn, Saskatchewan

**Present**

Mayor	Curtis Boyes
Deputy Mayor	Matt Jurkiewicz
Councillor	Cody Deringer
Councillor	Clayton Connell
Councillor	John Gourdeau
Chief Administrative Officer	Valerie Schlosser
Administrative Assistant	Victoria Olynik
Public Works Supervisor	Trevor Richmond

**Call to Order** Mayor Boyes presiding, called the regular meeting of Council to order at 5:30pm.

**Agenda**

2023-106 / Boyes THAT the following items be deleted from the agenda as there was no information to be discussed:

Notice of Proclamations          Public Forum    Delegation  
Presentations & Recognition

AND THAT no conflict of interest be noted

AND THAT the agenda be accepted with the following additions:  
Public Hearing

Unanimously Carried

**Public Hearing** THAT no (0) members of the General Public were in attendance.

**Opening Remarks** Mayor Boyes gave an overview of the Public Meeting order of business for Bylaw 2023-07, a bylaw of the Town of Dundurn to adopt a new zoning bylaw.

**Written Submissions:** Mayor Boyes asked for written submissions in regard to:  
Bylaw 2023-07, a bylaw of the Town of Dundurn to adopt a new zoning bylaw.  
Valerie Schlosser noted there were no (0) written submissions.

2023-107 / Deringer THAT we acknowledge there were no (0) written submissions to Council regarding Bylaw 2023-07, a bylaw of the Town of Dundurn to adopt a new zoning bylaw.

Unanimously Carried

**Oral Submissions:** Mayor Boyes asked for oral submissions in regard to:  
Bylaw 2023-07, a bylaw of the Town of Dundurn to adopt a new zoning bylaw.  
Valerie Schlosser noted there were no (0) oral submissions.

2023-108 / Gourdeau THAT we acknowledge there were no (0) oral submissions to Council regarding Bylaw 2023-07, a bylaw of the Town of Dundurn to adopt a new zoning bylaw.

Unanimously Carried

2023-109 / Boyes THAT the Public Hearing concludes at 5:40pm.  
Unanimously Carried

2023-110 / Jurkiewicz THAT Council approve one minor alteration to ensure clarity and consistency.  
Section 4.1.5 (1)(d) - add reference to section 7 of the zoning bylaw.  
Unanimously Carried

**Minutes**

2023-111 / Deringer THAT minutes from:  
Public meeting of Council held April 25, 2023  
Regular meeting of Council held April 25, 2023 be APPROVED.  
Unanimously Carried

**Public Works Supervisor Report**

2023-112 / Connell THAT the Public Works Supervisor report be accepted as presented.  
Unanimously Carried

Trevor Richmond left the meeting at 6:15pm

**Correspondence**

2023-113 / Gourdeau THAT all correspondence having been reviewed by filed.  
Unanimously Carried

**Accounts for Approval**

2023-114 / Jurkiewicz THAT the following List of Accounts for Approval be approved as presented:

Town Batch 2023-0003 to Batch 2023-00041	\$80,996.24
Town Batch 2023-0042 to Batch 2023-00045	\$ 1,949.04
Rink Batch 2023-00013 to Batch 2023-00016	\$ 7,108.46
Hall Batch 2023-0001 to Batch 2023-00014	\$ 1,261.71

Unanimously Carried

**Financial Reports**

2023-115 / Gourdeau THAT the financial reports for April 2023 be accepted as presented for:  
Town of Dundurn, Dundurn Community Hall, Dundurn Sports Centre  
Unanimously Carried

**Bylaw 2023-003**

**BYLAW 2023-003 WATER AND SANITARY SEWER UTILITY RATES AND FEES**

2023-116 / Jurkiewicz THAT Bylaw 2023-003 a Bylaw to set rates to be charged for the use and  
consumption of water and fix the rates for service use of municipal  
sanitary sewer facilities be given three readings and ADOPTED.  
Unanimously Carried

**Bylaw 2023-06**

**BYLAW 2023-06 COUNCIL PROCEDURE BYLAW**

2023-117 / Gourdeau THAT Bylaw 2023-06 a Bylaw to regulate the meeting procedures of Council,  
Council Committees and other Bodies be introduced and read for the first time.  
Unanimously Carried

2023-118 / Jurkiewicz

THAT Bylaw 2023-06 a Bylaw to regulate the meeting procedures of  
Council, Council Committees and other Bodies be read for the second  
time.

Unanimously Carried

2023-119 / Jurkiewicz THAT Council proceed with the third reading of Bylaw 2023-06 at this meeting.  
In Favour: Against: Abstained:  
Deputy Mayor Jurkiewicz Mayor Boyes None  
Councillor Deringer  
Councillor Connell Defeated

**Bylaw 2023-07 BYLAW 2023-07 ZONING BYLAW**

2023-120 / Jurkiewicz THAT Bylaw 2023-07 a Bylaw to adopt a Zoning Bylaw be read a second time.  
Unanimously Carried

2023-121 / Deringer THAT Bylaw 2023-07 a Bylaw to adopt a Zoning Bylaw be given three readings and ADOPTED and shall come into force on the date of final approval by the Minister of Government Relations.  
Unanimously Carried

**Bylaw 2023-09 BYLAW 2023-09 COUNCIL CODE OF ETHICS BYLAW**

2023-122 / Deringer THAT Bylaw 2023-09 a Bylaw to establish a code of ethics for Council members be read be given three readings and ADOPTED.  
Unanimously Carried

**REPORTS**

2023-123 / Jurkiewicz THAT the reports from Council be accepted as presented.  
Unanimously Carried

2023-124 / Jurkiewicz THAT the Admin report be accepted as presented.  
Unanimously Carried

**Reserves**

2023-125 / Gourdeau THAT the Town of Dundurn transfer \$181,561 for Future Expenditure/Capital Reserve from the Affinity Town Operating Account to the Affinity Capital Savings account.  
Unanimously Carried

2023-126 / Gourdeau THAT the Town of Dundurn transfer \$59,906 for Utility Reserve from the Affinity Town Operating Account to the Affinity Capital Savings account.  
Unanimously Carried

2023-127 / Deringer THAT Council authorize the amount of \$17,000 for sidewalk replacement of designated area on Second Street.  
Unanimously Carried

2023-128 / Deringer THAT Council authorize the amount of \$4,000 for the purchase of office laptops and docking stations.  
Unanimously Carried

- 2023-129 / Gourdeau THAT Council authorize office hours as follows to better accommodate training and meetings:  
 Open to Public:  
 Monday to Thursday  
 11:00am-12:00pm and 1:00pm to 5:00pm  
 Available 9:00am-11:00am & Friday by appointment  
 Unanimously Carried
- 2023-130 / Connell THAT Council authorize the extension of Jamie Coulson's contract to July 31, 2024.  
 Unanimously Carried
- Mayor Boyes called for a break from 8:02 – 8:10pm
- 2023-131 / Deringer THAT the 2023 Dundurn Community Hall budget be adopted as presented.  
 Unanimously Carried
- 2023-132 / Gourdeau THAT the 2023 Dundurn Sports Centre budget be adopted as presented.  
 Unanimously Carried
- 2023-133 / Connell THAT the 2023 Operating budget for the Town of Dundurn be adopted as presented.  
 Unanimously Carried
- 2023-134 / Deringer THAT Council accepts the list of lands in arrears as presented, and to exclude from the list of lands properties in which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy. THAT TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the municipality.  
 Unanimously Carried
- 2023-135 / Deringer THAT for a final year the date of June 10, 2023 be designated for Free Dump Day. To qualify they must:
1. Hold a permit number for their primary residence, vacant lots are not eligible for free dump day.
  2. One truck load or one trailer load equivalent to one truck load will be accepted. Cannot exceed the equivalent of one truck load.
  3. No contractor waste will be accepted.
  4. No appliances will be accepted.
  5. First come first serve basis until the bins are full.
- Unanimously Carried
- 2023-136 / Connel THAT the Town of Dundurn accept the RCMP policing priorities for 2024:
1. Enhancing Police Efforts – reduce rural property crime.
  2. Building Trust
    - a. Increase police visibility in our communities.
    - b. Reconciliation – improving relationships with our First Nation Community.
- Unanimously Carried

- 2023-137 / Gourdeau THAT the Town of Dundurn enter into a 5-year contract with Access Communications with the following conditions:
- 1) **Access Communications will provide:**
    - a) One (1) 450mbps internet service
    - b) One (1) Micro and Sports Package
    - c) Two (2) Access points for public Wi-Fi
  - 2) **In exchange for the above contribution, the Town of Dundurn agrees to:**
    - a) Provide Access Communications with Two (2) 4ft X 8ft board signs
      - i) All interior and building signage will be mutually agreed upon by both parties however will be paid for by Access Communications Co-operative.
    - b) Public announcement on community website, including a joint media release and social media post.

Unanimously Carried

### Closed Session

9:17pm to 10:18pm Mayor Boyes called to move into closed session at 9:17pm as per the *Local Authority Freedom of Information and Protection of Privacy Act III*, for discussion of human resource matters.

Curtis Boyes, Matt Jurkiewicz, Cody Deringer, Clayton Connell, John Gourdeau, Valerie Schlosser, and Victoria Olynik were in attendance.

Mayor Boyes returned the meeting to OPEN SESSION at 10:2pm.

- 2023-138 / Deringer THAT the employment agreements for:
- Valerie Schlosser
  - Trevor Richmond
  - Victoria Olynik
  - Patrick Anderson
- Be approved as presented.

Unanimously Carried


### Adjourn

- 2023-139 / Jurkiewicz THAT this meeting be adjourned at 10:20pm.

Unanimously Carried

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Mayor Curtis Boyes or/  
Deputy Mayor Matt Jurkiewicz

  
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Chief Administrative Officer  
Valerie Schlosser



**TOWN OF DUNDURN  
PUBLIC NOTICE**

Public notice is hereby given that Council for the Town of Dundurn intends to change the regular meeting date from June 13, 2023 to Monday, June 12, 2023.

**Change of Regular Meeting Date**

**Monday, June 12, 2023**

**5:30pm**

**Town of Dundurn Council Chambers**

Issued at the Town of Dundurn this 31<sup>st</sup> day of May, 2023.

Valerie Schlosser  
Chief Administrative Officer

MS CB