



**Regular Meeting of Council**  
**Monday, June 12, 2023 5:30pm**

**Held in Dundurn Community Hall 214 Third St. Dundurn, Saskatchewan**

- Present**
- Deputy Mayor Matt Jurkiewicz
  - Councillor Cody Deringer
  - Councillor Clayton Connell
  - Councillor John Gourdeau
  - Chief Administrative Officer Valerie Schlosser
  - Administrative Assistant Victoria Olynik
  - Public Works Supervisor Trevor Richmond
- Absent** Mayor Curtis Boyes

**Call to Order** Deputy Mayor Jurkiewicz presiding, called the regular meeting of Council to order at 5:30pm acknowledging moving the regular meeting from the Town Council Chambers to the Community Hall.

**Agenda**

2023-140 / Gourdeau THAT the following items be deleted from the agenda as there was no information to be discussed:

- Notice of Proclamations
- Public Forum
- Delegation
- Presentations & Recognition
- Public Hearing

AND THAT no conflict of interest be noted

Unanimously Carried

**Minutes**

- 2023-141 / Deringer THAT minutes from:  
Regular meeting of Council held May 9, 2023 be APPROVED.  
Unanimously Carried
- 2023-142 / Gourdeau THAT minutes from:  
Parks & Beautification Meeting May 10, 2023 be APPROVED.  
Unanimously Carried
- 2023-143 / Deringer THAT minutes from:  
Development Committee Meeting held May 23, 2023 be APPROVED.  
Unanimously Carried

**Public Works Supervisor Report**

2023-144 / Connell THAT the Public Works Supervisor report be accepted as presented.  
Unanimously Carried

Trevor Richmond left the meeting at 6:20pm

**Labyrinth Park**

2023-145 / Deringer THAT Phase 2 irrigation at the Labyrinth Park proceed in the amount of \$3,463.20. This cost is to be paid from the Labyrinth grant fund.  
Unanimously Carried

**Closed Session**

6:21pm to 7:14pm Deputy Mayor Jurkiewicz called to move into closed session at 6:21pm as per the *Local Authority Freedom of Information and Protection of Privacy Act III*, for discussion of long-term strategic planning.  
 Matt Jurkiewicz, Cody Deringer, Clayton Connell, John Gourdeau, Valerie Schlosser, and Victoria Olynik were in attendance.  
 John Gourdeau left the meeting at 7:06pm  
  
 Deputy Mayor Jurkiewicz returned the meeting to OPEN SESSION 7:14pm.

**Bylaw 2023-12** **BYLAW 2023-12 AGREEMENT FOR ECONOMIC DEVELOPMENT TAX EXEMPTION**  
 2023-146 / Deringer THAT Bylaw 2023-12 a Bylaw to enter into an agreement for an economic development tax exemption agreement be introduced and read for the first time.  
 Unanimously Carried

2023-147 / Connell THAT Bylaw 2023-12 a Bylaw to enter into an agreement for an economic development tax exemption agreement be read for the second time.  
 Unanimously Carried

2023-148 / Jurkiewicz THAT Council proceed with the third reading of Bylaw 2023-12 at this meeting.  
 Unanimously Carried

2023-149 / Deringer THAT Bylaw 2023-12 a Bylaw to enter into an agreement for an economic development tax exemption agreement be given three readings and ADOPTED.  
 Unanimously Carried

**Correspondence**  
 2023-150 / Connell THAT all correspondence having been reviewed be filed.  
 Unanimously Carried

**Accounts for Approval**  
 2023-151 / Connell THAT the following List of Accounts for Approval be approved as presented:  
     Town Batch 2023-0046 to Batch 2023-00053   \$140,350.81  
     Rink Batch 2023-00017 to Batch 2023-00018   \$ 1,642.14  
     Hall Batch 2023-00015 to Batch 2023-00016   \$ 645.82  
 Unanimously Carried

2023-152 / Deringer THAT the expense statements submitted by the CAO and Administrative Assistant be approved for payment.  
 Unanimously Carried

**Financial Reports**  
 2023-153 / Jurkiewicz THAT the financial reports for May 2023 be accepted as presented for:  
     Town of Dundurn, Dundurn Community Hall, Dundurn Sports Centre  
 Unanimously Carried

**Policy**

**HR 252-1**  
2023-154 / Deringer **HR 252-1 ORGANIZATION CHART AND JOB DESCRIPTION**  
THAT Policy HR 252-1 Organization Chart and Job Description be adopted as presented.  
Unanimously Carried

**HR 252-2**  
2023-155 / Jurkiewicz **HR 252-2 PERSONNEL POLICY**  
THAT Policy HR 252-2 Personnel Policy be adopted as presented.  
Unanimously Carried

**Bylaw 2023-06**  
2023-156 / Jurkiewicz **BYLAW 2023-06 COUNCIL PROCEDURE BYLAW**  
THAT Bylaw 2023-06 a Bylaw to set Council procedures be given three readings and ADOPTED.  
Unanimously Carried

**Bylaw 2023-10**  
2023-157 / Deringer **BYLAW 2023-10 TAX TOOLS BYLAW**  
THAT Bylaw 2023-10 a Bylaw to provide for tax tools be introduced and read for the first time.  
Unanimously Carried

2023-158 / Connell THAT Bylaw 2023-10 a Bylaw to provide for tax tools be read for a second time.  
Unanimously Carried

2023-159 / Jurkiewicz THAT Council proceed with the third reading of Bylaw 2023-10 at this meeting.  
Unanimously Carried

2023-160 / Jurkiewicz THAT Bylaw 2023-10 a Bylaw to provide for tax tools be given three readings and ADOPTED.  
Unanimously Carried

**Mill Rate** THAT the 2023 tax mill rate be set at 10.92.  
Unanimously Carried

**Rescind**  
2023-161 THAT resolution 2023-120 May 9, 2023 be rescinded.  
“2023-120 / Jurkiewicz THAT Bylaw 2023-07 a Bylaw to adopt a Zoning Bylaw be read a second time.”  
Unanimously Carried

**Rescind**  
2023-162 THAT resolution 2023-121 May 9, 2023 be rescinded.  
“2023-121 / Deringer THAT Bylaw 2023-07 a Bylaw to adopt a Zoning Bylaw be Given three readings and ADOPTED and shall come into force on the date of final approval by the Minister of Government Relations.”  
Unanimously Carried

**Bylaw 2023-07**  
2023-163 / Connell

**BYLAW 2023-07 ZONING BYLAW**

THAT Bylaw 2023-07 a Bylaw to adopt a Zoning Bylaw be read a second time.  
Unanimously Carried

2023-164 / Deringer

THAT Bylaw 2023-07 a Bylaw to adopt a Zoning Bylaw be given three readings and ADOPTED and shall come into force on the date of final approval by the Minister of Government Relations, that Bylaw 11-87 Zoning Bylaw and all amendments thereafter be rescinded.

Unanimously Carried

**REPORTS**

2023-165 / Deringer

THAT the reports from Council be accepted as presented.

Unanimously Carried

2023-166 / Deringer

THAT the Admin reports be accepted as presented.

Unanimously Carried

**2022 Audit**

2023-167 / Connell

THAT the Town of Dundurn 2022 audit completed by Jensen Stromberg be adopted as presented.

Unanimously Carried

2023-168 / Connell

THAT the Town of Dundurn 2023 Capital budget be adopted.

Unanimously Carried

2023-169 / Deringer

THAT the Town of Dundurn authorize the purchase of:  
a) Replacement of Server desk top computer  
b) Replacement of Public Works Manager laptop  
c) Purchase and enter into a contract for Storm backup systems  
d) Purchase and enter into a contract for Catalis Meeting management solutions.

Unanimously Carried

2023-170 / Jurkiewicz

THAT Bloom Centre for Municipal Education be engaged to proceed with the project to facilitate the Municipal Council for the Town of Dundurn through a Council strategic planning session that will focus on developing action plans to meet strategic goals outlined in Council's strategic plan.

Unanimously Carried

2023-171 / Connell

THAT the Town of Dundurn hire two summer students from July 4 – Aug 31, 2023, to be paid at a rate of \$17.00/hour.

Unanimously Carried

**Adjourn**

2023-172 / Jurkiewicz

THAT this meeting be adjourned at 9:36pm.

Unanimously Carried

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Mayor Curtis Boyes or/  
Deputy Mayor Matt Jurkiewicz

  
\_\_\_\_\_  
Chief Administrative Officer  
Valerie Schlosser