



## Town of Dundurn

### Meeting Minutes

Agenda Regular Meeting August 8, 2023 - 05:00 PM

Held at Dundurn Community Hall 214 Third St. Dundurn, SK

#### IN ATTENDANCE - COUNCIL

Curtis Boyes - Mayor

Matt Jurkiewicz - Deputy Mayor

Cody Deringer - Councillor

John Gourdeau - Councillor

Clay Connell - Councillor

#### IN ATTENDANCE - ADMINISTRATION

Valerie Schlosser - Chief Administrative Officer

**1 Call to Order**

Mayor Boyes presiding, called the Regular Meeting of Council to order at 5:00pm acknowledging moving the Regular Meeting of Council to the Community Hall.

**2 Disclosure of Conflicts of Interest and Related Party Transactions**

**Resolution No: 3**  
2023-192

**Agenda**  
**Moved By: Matt Jurkiewicz**

THAT the agenda be accepted as presented.

**CARRIED UNANIMOUSLY**

Move into closed session at 5:00pm

**Resolution No: 4**  
2023-193

**Closed Session**  
**Moved By: Curtis Boyes**

THAT Council move into close session as per the *Local Authority Freedom of Information and Protection of Privacy Act III*, for discussion of Human Resources.

Curtis Boyes, Matt Jurkiewicz, Cody Deringer, Clayton Connell, John Gourdeau, Valerie Schlosser, were in attendance.

**CARRIED UNANIMOUSLY**

Handwritten initials in blue ink, possibly "CB" and "VJ".

Return to open session 5:44pm

Legal Matters (In Camera - Solicitor/Client Privilege - Section 21 of LAFOIP)

**Resolution No: 5**  
2023-194

**Business arising from Closed Session**

THAT the information and discussion remain *In Camera* under Section 21 of LAFOIP.

**CARRIED UNANIMOUSLY**

Public Works Manager Trevor Richmond joined meeting at 5:45pm

**Resolution No: 6**  
2023-195

**Delegation**

**Moved By:** Cody Deringer

That the delegation presentations be acknowledged as presented.

**CARRIED UNANIMOUSLY**

5:45pm - 6:15pm Tim Duhamel presentation

**6.1 Strategic Planning**

6:45pm - 6:57pm Colesey Goetz presented Conversation for Growth

**6.2 Saskatoon Media Group**

6:58pm - 7:14pm Samantha Woods presentation

**6.3 Dog Park Proposal**

That the Public Works Manager Report be moved forward to 6:15pm

**Resolution No: 7**  
2023-196

**Reports of Public Works**

**Moved By:** John Gourdeau

THAT the Public Works Manager report be moved to precede delegation (6:15pm)

AND THAT the Public Works Operator report be accepted as presented.

**CARRIED UNANIMOUSLY**

Trevor Richmond left the meeting at 6:43pm

**Resolution No: 8**  
2023-197

**Consent Agenda**

**Moved By:** Clay Connell

THAT the consent agenda be adopted as presented and attached to these minutes.

**CARRIED UNANIMOUSLY**

**8.1 Approval of minutes**

**8.2 Correspondence**

- 8.3 Financial Statements
- 8.4 List of Accounts for Approval
- 9 Unfinished Business
- 10 Public Hearing
- 11 Notice of Proclamations

Good Governance Presented by Matt Jurkiewicz 7:17pm - 7:46pm

**Resolution No:** 12  
2023-198

**Presentations and Recognitions**

**Moved By:** Matt Jurkiewicz

THAT the presentation on Good Governance be accepted as presented with an extension of time noted.

**CARRIED UNANIMOUSLY**

**Resolution No:** 13  
2023-199

**Business Arising from the minutes**

**Moved By:** Matt Jurkiewicz

THAT administration be directed to present a report to Council for review of the Sask Energy surcharge, with a note that Business Arising from the Minutes follow the presentation on Good Governance.

**CARRIED UNANIMOUSLY**

**Resolution No:** 14  
2023-200

**Reports of Administration and Committees**

**Moved By:** John Gourdeau

THAT Administration reports be accepted as presented.

**CARRIED UNANIMOUSLY**

**14.1 Chief Administrative Officer Report**

**14.2 Administrative Assistant Report**

**Resolution No:** 15  
2023-201

**Account Operations**

**Moved By:** Cody Deringer

THAT the CAO has the authority to move money as required between the Town Operating and the Town Capital Savings account.

**CARRIED UNANIMOUSLY**

**Resolution No:** 16  
2023-202

**Communications**

**Moved By:** Cody Deringer

THAT lot consolidation for Lot 13 & 14 Block 4 Plan 47454 does not align with Policy D-001 Development - Lot Consolidation.

**CARRIED UNANIMOUSLY**

**17 Policies**

**Resolution No:** 17.1  
2023-203

**2023-16 Waterworks Financial Overview & Rate Policy**  
**Moved By:** Matt Jurkiewicz

THAT Policy 2023-16 Waterworks Financial Overview & Rate Policy be adopted with the addition of timeline for infrastructure loan as presented.

**CARRIED UNANIMOUSLY**

**18 Bylaws**

**18.1 2023-08 Animal Control Bylaw**

**TABLED**

**19 New Business**

**Resolution No:** 19.1  
2023-204

**Appoint Ice Scheduler for 2023/24 Ice season**  
**Moved By:** Matt Jurkiewicz

THAT the Town of Dundurn appoint Chelsey Falk as Ice Scheduler for the 2023/24 season at the Dundurn Sports Centre.

**CARRIED UNANIMOUSLY**

**19.2 Dundurn Quilt Club**

**19.3 Quotes for Plaques**

**Resolution No:** 19.4  
2023-205

**CN - Rail Safety Week**  
**Moved By:** Matt Jurkiewicz

THAT in support of Rail Safety Week

WHEREAS, Rail Safety Week is to be held across Canada from September 18 - 24, 2023.

WHEREAS, 232 railway crossing and trespassing incidents occurred in Canada in 2022; resulting in 66 avoidable fatalities and 43 avoidable serious injuries;

WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries caused by incidents involving trains and citizens; and

WHEREAS, Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

WHEREAS, CN has requested Town Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is hereby RESOLVED to support national Rail Safety Week to be held from September 18 to 24, 2023.

**CARRIED UNANIMOUSLY**

Move into closed session 9:26pm

**Resolution No: 20**  
2023-206

**Closed Session**  
**Moved By:** Curtis Boyes

THAT Council move into close session as per the *Local Authority Freedom of Information and Protection of Privacy Act III*, for discussion of Human Resources and long-term economic development.

Curtis Boyes, Matt Jurkiewicz, Cody Deringer, Clayton Connell, John Gourdeau, Valerie Schlosser, were in attendance.

**CARRIED UNANIMOUSLY**

Return to open session 10:07pm

Legal Matters (In Camera - Solicitor/Client Privilege - Section 21 of LAFOIP)

**Resolution No: 21**  
2023-207

**Business Arising from Closed Session**  
**Moved By:** Curtis Boyes

THAT the information and discussion remain *In Camera* under Section 21 of LAFOIP.

IN FAVOUR: Mayor Boyes, Deputy Mayor Jurkiewicz, Councillor Deringer, Councillor Connell, Councillor Gourdeau

**CARRIED UNANIMOUSLY**

**22 Mayor and Councillor's forum**

Roundtable discussion of Council.

**23 Next Meeting**

September 12, 2023

**Resolution No: 24**  
2023-208

**Adjourn**  
**Moved By:** Clay Connell

**CARRIED UNANIMOUSLY**

Adjourn 10:08pm

  
Mayor Curtis Boyes  
  
Deputy Mayor Matt Jurkiewicz

  
Valerie Schlosser  
Chief Administrative Officer