



Town of Dundurn

Meeting Minutes

September 12, 2023 - Regular Meeting of Council - 05:30 PM (Held at Dundurn Council Chambers 300 Third Ave)

IN ATTENDANCE - COUNCIL

Curtis Boyes - Mayor
Matt Jurkiewicz - Deputy Mayor
Cody Deringer - Councillor
Clay Connell - Councillor
John Gourdeau - Councillor (joined meeting at 8:47pm)

IN ATTENDANCE - ADMINISTRATION

Valerie Schlosser - Chief Administrative Officer
Trevor Richmond - Public Works Manager

1. Call to Order

Mayor Boyes presiding, called the regular meeting of Council to order at 5:30 pm.

2. Disclosure of Conflicts of Interest and Related Party Transactions

Resolution No:
2023-215

3. Agenda

Moved By: Matt Jurkiewicz

THAT the agenda be accepted as presented with the following addition:
Correspondence: WaterWolf AGM and minutes

Carried Unanimously

Resolution No:
2023-216

4. Consent Agenda

Moved By: Cody Deringer

THAT the consent agenda be adopted as presented and be attached to these minutes; including minutes from Aug 8, 2023 and Aug 24, 2023, Correspondence, Financial Reports and List of Accounts for Approval.

Carried Unanimously

5. Business Arising from the Minutes

Handwritten initials in blue ink, possibly 'CB' and 'CS'.

Resolution No:
2023-217

5.1 Rescind Resolution 2023-188

Moved By: Cody Deringer

THAT resolution 2023-188 made July 11, 2023 be rescinded as the Sask Energy Municipal program was previously designated to payments for the Streetlights loan.
HAMILTON 2019-12-09
10. RESOLVED that the town borrows \$100,000.00 to complete the new streetlights infrastructure program and that the loan is repaid using the collected SaskEnergy Levy.

Carried Unanimously

Resolution No:
2023-218

6. Public Works Reports

Moved By: Matt Jurkiewicz

THAT the Public Works reports be accepted as presented.

Carried Unanimously

Trevor Richmond left the meeting at 6:04pm

Presentation start time 6:04pm

Resolution No:
2023-219

7. Presentations and Recognitions

Moved By: Clay Connell

THAT the presentation made by Brian Collins regarding Sunshine Meadows be accepted as presented. Brian Collins, Rob Gable and Mickey Kam were in attendance.

Carried Unanimously

Presentation concluded at 6:20pm Brian Collins, Rob Gable and Mickey Cam left the meeting at 6:20pm

Resolution No:
2023-220

8. Reports of Administration and Committees

Moved By: Cody Deringer

THAT administration reports be accepted as presented.

Carried Unanimously

8.1 CAO Report

8.2 Administrative Assistant Report

Resolution No:
2023-221

8.3 SUMAssure Board

Moved By: Curtis Boyes

THAT the Town of Dundurn agree that virtual SUMAssure Board meetings up to two hours attended by the CAO be included in salary; meetings in excess of two hours or away from the office will not be included in salary.

Carried Unanimously

9. Policies

Resolution No:
2023-222

9.1 2023-17 Social Media Policy

Moved By: Matt Jurkiewicz

THAT policy 2023-17 Social Media Policy be accepted as presented and replace all previous Social Media Policies.

Carried Unanimously

10. Bylaws

Resolution No:
2023-223

10.1 Rescind 2nd Reading Zoning Bylaw 2023-07

Moved By: Cody Deringer

THAT resolution 2023-163 be rescinded.
2023-163 / Connell THAT Bylaw 2023-07 a Bylaw to adopt a Zoning Bylaw be read a second time.

Carried Unanimously

Resolution No:
2023-224

10.2 Rescind 3rd Reading Zoning Bylaw 2023-07

Moved By: Matt Jurkiewicz

THAT resolution 2023-164 be rescinded.
2023-164 / Deringer THAT Bylaw 2023-07 a Bylaw to adopt a Zoning Bylaw be given three readings and ADOPTED and shall come into force on the date of final approval by the Minister of Government Relations, that Bylaw 11-87 Zoning Bylaw and all amendments thereafter be rescinded.

Carried Unanimously

Resolution No:
2023-225

10.3 Bylaw 2023-07 Zoning Bylaw 2nd Reading

Moved By: Cody Deringer

THAT Bylaw 2023-07 a Bylaw to adopt a Zoning Bylaw be read a second time, acknowledging minor changes to the zoning map.

Carried Unanimously

Resolution No:
2023-226

10.4 Bylaw 2023-07 Zoning Bylaw 3rd reading

Moved By: Curtis Boyes

THAT Bylaw 2023-07 a Bylaw to adopt a Zoning Bylaw be given three readings and ADOPTED and shall come into force on the date of final approval by the Minister of Government Relations, that Bylaw 11-87 Zoning Bylaw and all amendments thereafter be rescinded.

Carried Unanimously

Resolution No:
2023-227

10.5 Bylaw 2023-08 Animal Control Bylaw 1st Reading

Moved By: Curtis Boyes

THAT Bylaw 2023-08 a Bylaw to provide for the care and control of animals be introduced and read for the first time.

Carried Unanimously

Resolution No:
2023-228

10.6 Bylaw 2023-08 Animal Control Bylaw 2nd Reading

Moved By: Cody Deringer

THAT Bylaw 2023-08, a Bylaw to provide for the care and control of animals be read for the second time.

Carried Unanimously

11. New Business

Resolution No:
2023-229

11.1 Brandt Muni-flip program

Moved By: Cody Deringer

THAT the Town of Dundurn opt out of the Brandt Muni-flip program and utilize our current equipment.

Carried Unanimously

Resolution No:
2023-230

11.2 Canada Community Building Fund

Moved By: Clay Connell

THAT the Town of Dundurn proceed with the quote provided by Strive Construction to replace 199'x4' of concrete sidewalk in the amount of \$9,600 plus tax.
AND THAT the Town of Dundurn apply to allocate this project through funding with Canada Community Building Fund .

Carried Unanimously

Resolution No:
2023-231

11.3 Temporary Residence for Work

Moved By: Cody Deringer

THAT the Town of Dundurn allow for two temporary trailers to be set up for residences in Block 12 until November 30, 2024.
AND THAT a trailer licence fee of \$50/unit/month will be applicable
AND THAT one utility connection/unit/month (fees include water, sewer, delivery, waste) will be applicable and must be kept in current standing.
AND THAT a remediation fee will be charged if the area is not cleared and cleaned by the deadline of November 30, 2024.

Carried Unanimously

Mayor Boyes called for a break from 8:35-8:45

John Gourdeau joined the meeting at 8:47pm

Resolution No:
2023-232

11.4 Suncorp Appraisal

Moved By: Matt Jurkiewicz

THAT the Town of Dundurn accept the appraisal received from Suncorp Valuations. This appraisal will provide the values on the Schedule of property and equipment for the Town of Dundurn SUMAssure policy.

Carried Unanimously

Resolution No:
2023-233

11.5 Sports Centre

Moved By: John Gourdeau

THAT Lori Washington be granted the contract for operation of the Community Kitchen in the Sports Centre for the 2023/2024 season.

Carried Unanimously

Resolution No:
2023-234

11.6 Saskatoon Off-Road Radio Control Club

Moved By: Cody Deringer

THAT the Town of Dundurn offer to the Saskatoon Off-Road Radio Control Club a 2 year Lease option:

- 1. \$800/month from October to April (September and May prorated)
- 2. \$7,500/year

Carried Unanimously

Resolution No:
2023-235

11.7 Military Service Recognition Book

Moved By: Curtis Boyes

THAT the Town of Dundurn advertise with a 1/10 page (Business card) full color for \$260.00 in the Legion Saskatchewan Command " Military Service Recognition Book".

Name	Yes	No	Abstained	Absent
Curtis Boyes	✓			
Clay Connell	✓			
Cody Deringer			✓	
John Gourdeau			✓	
Matt Jurkiewicz			✓	

Defeated

Move into closed session at 9:10pm

Resolution No:
2023-236

12. Closed Session

Moved By: Curtis Boyes

Mayor Boyes called to move into closed session at 9:10pm as per the *Local Authority Freedom of Information and Protection of Privacy Act III*, for discussion of Human Resources and Long-Term Economic Development.

In attendance

Curtis Boyes, Matt Jurkiewicz, Cody Deringer, Clayton Connell, John Gourdeau and Valerie Schlosser were in attendance.

Carried Unanimously

Return to Open session 10:10pm

Resolution No:
2023-237

13. Extension of Time

Moved By: Curtis Boyes

THAT the Council meeting held on Tuesday, September 12, 2023 be extended 30min to conclude by 10:30pm

Carried Unanimously

Legal Matters (In Camera - Solicitor/Client Privilege - (Section 21 LAFOIP)

Resolution No:
2023-238

14. Business arising from Closed Session

Moved By: John Gourdeau

THAT the information and discussion remain in Camera under Section 21 of LAFOIP.

Carried Unanimously

Return to open session 10:10pm

15. Next Meeting Oct 10, 2023 5:30pm

Resolution No:
2023-239

16. Adjourn 10:11pm


Moved By: John Gourdeau

THAT the Regular meeting of Council be adjourned at 10:11pm.

Carried Unanimously



Mayor
Curtis Boyes



Chief Administrative Officer
Valerie Schlosser

Attachments

 [Social Media Policy](#)



Town of Dundurn

Meeting Agenda

September 12, 2023 - Regular Meeting of Council - 05:30 PM

1. CALL TO ORDER
2. DISCLOSURE OF CONFLICTS OF INTEREST AND RELATED PARTY TRANSACTIONS
3. AGENDA
4. CONSENT AGENDA
 - 4.1 Minutes
 - [2023-08-08 Regular Meeting Minutes](#)
 - [2023-08-24 Special Meeting Minutes](#)
 - 4.2 Correspondence
 - [Public Notice Sewer Flushing](#)
 - [Construction Notice Tree Trimming](#)
 - [Cinema Under the Stars](#)
 - [Central Area Transportation Planning Committee 2023 Convention](#)
 - [Transfer Station Code Chapter](#)
 - [Sask Municipal Board approval of Water & Sewer Rates Bylaw 2023-003](#)
 - [Minimum Wage Increase Oct 1, 2023](#)
 - [Dundurn Matters Update](#)
 - [WaterWolf Correspondence/AGM](#)
 - [WaterWolf Facilitator's Report](#)
 - 4.3 Financial Reports
 - 4.4 List of Accounts for Approval
5. BUSINESS ARISING FROM THE MINUTES
6. UNFINISHED BUSINESS
7. PUBLIC HEARING
8. NOTICE OF PROCLAMATIONS
9. PUBLIC WORKS REPORTS
10. PRESENTATIONS AND RECOGNITIONS
 - 10.1 SM Presentation by Brian Collins and Rob Gable

11. DELEGATION
12. REPORTS OF ADMINISTRATION AND COMMITTEES
 - 12.1 CAO Report
 - 12.2 Administrative Assistant Report
13. POLICIES
 - 13.1 2023-17 Social Media Policy
14. BYLAWS
 - 14.3 2nd Reading of Zoning Bylaw
 - [Zoning Bylaw](#)
 - [Zoning Map Updated](#)
 - 14.4 3rd Reading of Zoning Bylaw
 - 14.5 Animal Control Bylaw
 - 14.6 2023-13 Building Bylaw
15. NEW BUSINESS
 - 15.1 Brandt Muni-flip program
 - 15.2 Provincial Traffic Safety Fund Grant
 - 15.3 Canada Community Building Fund
 - 15.4 Capital project - Benches along Railway Ave
 - 15.5 Saskatoon Media Group
 - 15.6 eMission
 - 15.7 Temporary Residence for Work
 - 15.8 Sports Centre
 - 15.9 Saskatoon Off-Road Radio Control Club
 - 15.10 Wilson Museum Tax Exemption
 - 15.11 Suncorp Appraisal
 - 15.12 17 Wing Detachment Dundurn Partnership
 - 15.13 Military Service Recognition Book
16. CLOSED SESSION
17. BUSINESS ARISING FROM CLOSED SESSION
18. NEXT MEETING OCT 10, 2023 5:30PM
19. ADJOURN

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48



**TOWN OF DUNDURN
PUBLIC NOTICE**

*****MEETING DATE CHANGE*****

**Members of the public can attend this meeting of Council at the Dundurn
Town Office located at 300 Third Ave.**

Public notice is hereby given that Council for the Town of Dundurn intends to
change date for the regular meeting held on Oct 10, 2023.

Change of Date for Regular Meeting

Tuesday, Oct 17, 2023

5:30pm

Town of Dundurn Council Chambers

Issued at the Town of Dundurn this 10th day of October, 2023.

Valerie Schlosser
Chief Administrative Officer

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