



Town of Dundurn

Meeting Minutes

November 14, 2023 - Town of Dundurn 300 Third Ave - 05:30 PM

IN ATTENDANCE - COUNCIL

Curtis Boyes - Mayor
Matt Jurkiewicz - Deputy Mayor
John Gourdeau - Councillor
Cody Deringer - Councillor
Clay Connel - Councillor

IN ATTENDANCE - STAFF

Chief Administrative Officer, Valerie Schlosser
Public Works Manager, Trevor Richmond

1. **Call to order**

Mayor Boyes presiding called the regular meeting of council to order at 5:30pm

2. **Disclosure of Conflicts of Interest and Related Party Transactions**

Resolution No:
2023-260

3. **Agenda - Additions / Deletions / Approval**

Moved By: Clay Connell

That the agenda be accepted with the following additions:
Delegations move to 4. on Agenda
Addition: Presentation
6:30pm - Tim Duhamel - Centre for Bloom Municipal Education
Correspondence
5.2.16. Waterwolf Letter & Minutes Oct 2 & Oct 5, 2023

Carried Unanimously

4. **Delegations**

5:30pm to 6:00pm

Resolution No:
2023-261

4.1 **5:30 pm Jim Walters - Crosby Hanna**

Moved By: Matt Jurkiewicz

That the presentation by Jim Walters from Crosby Hanna regarding the Official Community Plan be accepted as presented.

Carried Unanimously

Resolution No:
2023-262

5. **Consent Agenda**

Moved By: Clay Connell

That the consent agenda be accepted as presented and be attached to these minutes; including minutes from October 10, 2023, Correspondence, Financial Reports and List of Accounts for Approval.

Carried Unanimously

Resolution No:
2023-263

6. **Rescind Resolution 2023-262**

Moved By: Curtis Boyes

THAT resolution 2023-262 to accept the consent agenda be rescinded.

Carried Unanimously

Resolution No:
2023-264

7. Consent Agenda

Moved By: Cody Deringer

THAT after review of financial statements the consent agenda be adopted and be attached to these minutes; including minutes from Oct 17, 2023, Correspondence, Financial Reports and List of Accounts for Approval.

Carried Unanimously

8. Presentations and Recognitions

Move into closed session 6:28pm

Resolution No:
2023-265

8.1 6:30pm Tim Duhamel - Bloom Centre for Municipal Education (approx 30 min)

Moved By: Curtis Boyes

Mayor Boyes called to move into closed session at 6:28pm as per the Local Authority Freedom of Information and Protection of Privacy Act III, for discussion of Human Resources and Long-Term Economic Development.

In attendance

Curtis Boyes, Matt Jurkiewicz, Cody Deringer, Clayton Connell, John Gourdeau, Valerie Schlosser (Valerie Schlosser left the closed session from 6:50pm to 7:05pm)

Carried Unanimously

Resume open session at 7:08pm

9. Public Works Reports

Move into closed session 7:52pm

Resolution No:
2023-266

9.1 Human Resources

Mayor Boyes called to move into closed session at 7:52pm as per the Local Authority Freedom of Information and Protection of Privacy Act III, for discussion of Human Resources.

In attendance

Curtis Boyes, Matt Jurkiewicz, Cody Deringer, Clayton Connell, John Gourdeau, Valerie Schlosser and Trevor Richmond.

Move into open session 8:07pm

Resolution No:
2023-267

9.2 Public Works Manager Report

Moved By: Matt Jurkiewicz

THAT the Public Works reports be accepted as presented.

Carried Unanimously

Trevor Richmond left the meeting at 8:08pm

10. Reports of Administration and Committees

Resolution No:
2023-268

10.1 Chief Administrative Officer Report

Moved By: Cody Deringer

THAT the CAO report be accepted as presented.

Carried Unanimously

Resolution No: 2023-269 **10.2 Administrative Assistant Report**

Moved By: John Gourdeau

THAT the Administrative Assistant Report be accepted as presented.

Carried Unanimously

Resolution No: 2023-270 **10.3 Ice Scheduler Report**

Moved By: Cody Deringer

THAT the Ice Scheduler report be accepted as presented.

Carried Unanimously

11. Policies

Resolution No: 2023-271 **11.1 SP 210-1 Snow Removal Policy**

Moved By: Clay Connell

THAT SP 210-1 Snow Removal Policy be adopted as presented.

Carried Unanimously

12. Bylaw

Resolution No: 2023-272 **12.1 Rescind 1st and 2nd reading of Building Bylaw 2023-13**

Moved By: Matt Jurkiewicz

THAT resolution 2023-247, that Bylaw 2023-13 a Bylaw to provide for the administration, enforcement of the Acts and regulations for buildings be introduced and read for the first time.

AND THAT resolution 2023-248, that Bylaw 2023-13 be read for the second time.
BE rescinded.

Carried Unanimously

Resolution No: 2023-273 **12.2 1st Reading of Building Bylaw 2023-14**

Moved By: Cody Deringer

THAT Bylaw 2023-13, a Bylaw to provide for the administration, enforcement of the Acts and regulations for buildings be introduced and read for the first time.

Carried Unanimously

Resolution No: 2023-274 **12.3 2nd Reading of Building Bylaw 2023-14**

Moved By: John Gourdeau

THAT Bylaw 2023-14, a Bylaw to provide for the administration and enforcement of the Acts and regulations for buildings be read for the second time.

Carried Unanimously

Resolution No: 2023-275 **12.4 Rescind 1st and 2nd reading of Animal Control Bylaw 2023-08**

Moved By: Cody Deringer

THAT resolution 2023-227, that Bylaw 2023-08, a Bylaw to provide for the care and control of animals be read for the first time.

UB

AND THAT resolution 2023-228, that Bylaw 2023-08 be read for the second time
BE rescinded.

Carried Unanimously

Resolution No:
2023-276

13. Mayor and Councillor's forum (15 minutes)

Moved By: John Gourdeau

THAT statements from Councillors regarding events, activities, or community functions attended and general work of members on behalf of the community be accepted as presented.

Carried Unanimously

14. New Business

Resolution No:
2023-277

14.1 Motion to extend meeting

Moved By: John Gourdeau

THAT the Council meeting be granted a thirty minute extension of time to 10:30pm.

Carried Unanimously

Resolution No:
2023-278

14.2 Canada Day Community Event

Moved By: Clay Connell

THAT the Town of Dundurn is in support of a Community Wide Canada Day Celebration to be held in Shields on July 1, 2024.

Carried Unanimously

Resolution No:
2023-279

14.3 Dundurn Waste Water Utility 2024 Budget

Moved By: Cody Deringer

THAT the 2024 DAWWU budget presented by approved.

Carried Unanimously

Resolution No:
2023-280

14.4 Parking Request - Canada Post

Moved By: Clay Connell

THAT approval for loading zone signs in front of Canada Post be approved,
AND THAT the Traffic Bylaw be updated to reflect this.

Carried Unanimously

Resolution No:
2023-281

14.5 2024 Board of Revision

Moved By: Cody Deringer

That the TOWN OF DUNDURN appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadovny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the TOWN OF DUNDURN appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried Unanimously

Move into closed session 10:16pm

Resolution No:
2023-282

15. Closed session (if required)

Moved By: Curtis Boyes

Mayor Boyes called to move into closed session at 10:16pm as per the Local Authority Freedom of Information and Protection of Privacy Act III, for discussion of Human Resources and Long-Term Economic Development.

In attendance:

Curtis Boyes, Matt Jurkiewicz, Cody Deringer, Clayton Connell, John Gourdeau, Valerie Schlosser.

Carried Unanimously

Return to open session 10:42pm

16. Business arising from Closed Session

Resolution No:
2023-283

16.1 RM office space

Moved By: Cody Deringer

THAT the Town of Dundurn is supportive of the initial request to explore the possibility of a joint office with the RM of Dundurn.

Carried Unanimously

17. Next Meeting

Next Meeting of Council December 12, 2023

Resolution No:
2023-284

18. Adjourn

Moved By: John Gourdeau

THAT this meeting be adjourned at 10:45pm

Carried Unanimously


Mayor
Curtis Boyes


Chief Administrative Officer
Valerie Schlosser