



# Regular Meeting of Council

Tuesday Oct 11, 2022 5:30pm

Held in Dundurn Council Chambers 300 Third Ave. Dundurn, Saskatchewan

**Present** Deputy Mayor Matt Jurkiewicz  
Councillor Cody Deringer  
Councillor Clayton Connell  
Councillor John Gourdeau  
Chief Administrative Officer Valerie Schlosser

**Absent** Mayor Curtis Boyes

**Call to Order** Deputy Mayor Matt Jurkiewicz presiding, called the regular meeting of Council to order at 5:30pm.

**Agenda**

2022-281 / Connell THAT the following items be deleted from the agenda as there was no information to be discussed:  
Notice of Proclamations Public Forum Public Hearing  
Presentations Recognitions  
AND THAT no conflict of interest be noted  
AND THAT the agenda be accepted as presented acknowledging the following additions:  
13.5 Western Municipal Consulting  
Unanimously Carried

**Minutes**

2022-282 / Connell THAT minutes from the Regular meeting of Council held Sept 13, 2022 be APPROVED.  
Unanimously Carried

2022-283 / Gourdeau THAT minutes of the HR Committee meeting held September 28, 2022 be accepted for information.  
Unanimously Carried

**Delegation**

2022-284 / Connell Gale Hagblom  
THAT the Town of Dundurn offer to Gale Hagblom, a lease agreement for a period of one year commencing November 1, 2022 for the space located in the southeast basement room, 300 Third Ave. The lease amount will be \$200.00/month payable on the 1<sup>st</sup> of every month. The lease will contain an option to review and renegotiate terms of the agreement 60 days prior to the expiration of the lease.  
Unanimously Carried

**Foreman Report**

2022-285 / Gourdeau THAT the Foreman’s report be accepted as presented.  
Unanimously Carried  
Trevor Richmond left the meeting at 7:10pm

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### Correspondence

2022-286 / Deringer THAT the correspondence having been reviewed be filed.  
Unanimously Carried

### Accounts for Approval

2022-287 / Jurkiewicz THAT the following List of Accounts for Approval be approved as presented:

Batch 2022-00077-81	\$335,950.18
Batch 2022-00085	\$104,762.14
Rink Batch 2022-00030-32	\$ 7,671.09
Hall Batch 2022-00034-36	\$ 714.53

Unanimously Carried

### Financial Reports

2022-288 / Deringer THAT the financial reports for September be accepted as presented.  
Unanimously Carried

Deputy Mayor Jurkiewicz called for a break 7:30pm-7:37pm

### Bylaw 2022-05

#### **BYLAW 2022-05 WATERWOLF PLANNING DISTRICT AGREEMENT**

2022-289 / Jurkiewicz THAT Bylaw 2022-05 a Bylaw to provide for WaterWolf Planning District Agreement be given a third and final reading and ADOPTED.  
Unanimously Carried

### Reports

2022-290 / Gourdeau THAT the reports from Council and Admin be accepted as presented.  
Unanimously Carried

2022-291 / Jurkiewicz THAT the Town of Dundurn enter negotiations and review options for the creation of a Safety Policy with the Saskatchewan Safety Council.  
Unanimously Carried

2022-292 / Deringer THAT application be made for the No Fee Cash Back Business Mastercard.  
Authorized card users:  
1. Valerie Schlosser, Chief Administrative Officer Limit \$5,000  
2. Trevor Richmond, Public Works Supervisor Limit \$5,000  
AND THAT authorized business representatives who may speak on behalf of the Town of Dundurn regarding but not limited to, adding/removing authorized users, adjusting authorized user credit card limits, and making payments.  
1. Valerie Schlosser, Chief Administrative Officer  
2. Sara Ormerod, Administrative Assistant  
Unanimously Carried

2022-293 / Jurkiewicz THAT the Town of Dundurn proceed with bylaw enforcement regarding the following properties that have previously received notice of violations:  
402 First Street – Removal of trailer on municipal property  
202 Second St – Removal of trailer on municipal property  
320 Barton St – Removal of trailer on municipal property  
400 Second St – Removal of C-can from property  
Unanimously Carried



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2022-294 / Jurkiewicz THAT the shop furnace replacement be awarded to Razor Heating and AV in the amount of \$4,350.00 plus applicable taxes.

Unanimously Carried

### Public Works Operator

2022-295 / Gourdeau THAT the Town of Dundurn award the position of Public Works Operator to Patrick Anderson commencing October 17, 2022 in accordance with offer of employment.

Unanimously Carried

2022-296 / Gourdeau THAT the Town of Dundurn authorize the change of alarm systems to Brigadier Security.

Unanimously Carried

2022-297 / Gourdeau THAT the Town of Dundurn accept the resignation of Dwayne Williams as building inspector effective November 15, 2022.

Unanimously Carried

2022-298 / Deringer THAT the Town of Dundurn appoint Construction Code Authority of Saskatchewan to provide building inspections for the Town of Dundurn.

Unanimously Carried

### Lightship membership

2022-299 / Jurkiewicz THAT the Town of Dundurn renew the Lightship membership in the amount of \$575.00.

Unanimously Carried

### Board of Revision

2022-300 / Jurkiewicz THAT the Town of Dundurn appoints Western Municipal Consulting Ltd. to manage the Board of Appeal process for the term of January 1, 2022 through to December 31, 2022; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Appeal: *Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Cameron Duncan, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward.*

The Chair shall be responsible for naming no fewer than three members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the Town of Dundurn appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Appeal for the term of January 1, 2022 to December 31, 2022; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. In the event that Ms. Tokaryk shall be unable to perform her functions for reasons which may include scheduling difficulties she may appoint a delegate to perform her administrative functions and may appoint a recording secretary for the purposes of any hearing.

Unanimously Carried



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### Development Appeals Board

2022-301 / Gourdeau THAT the Town of Dundurn appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2022 through to December 31, 2022; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: *Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Cameron Duncan, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward.*

The Chair shall be responsible for naming no fewer than three members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That the Town of Dundurn appoints Claudette McGuire, with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2022 to December 31, 2022; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. In the event that Ms. McGuire shall be unable to perform her functions for reasons which may include scheduling difficulties she may appoint a delegate to perform her administrative functions and may appoint a recording secretary for the purposes of any hearing.

Unanimously Carried

### Closed Session

10:04pm-10:34pm

Deputy Mayor Jurkiewicz called to move into closed session at 10:04pm as per the *Local Authority Freedom of Information and Protection of Privacy Act III*, for discussion of legal, human resource matters and long-term strategic planning.

Deputy Mayor Jurkiewicz returned the meeting to OPEN SESSION at 10:34pm.

2022-302 / Jurkiewicz That land be accepted to be held as security pertaining to the Development and Servicing Agreement between the Town of Dundurn and Aspaire Investment Holding Ltd. Title on land must be transferred to the Town of Dundurn to hold these lots in trust until all agreement conditions are met.  
AND THAT upon receipt of security and the signed Development and Servicing Agreement the Town of Dundurn approves the subdivision request regarding Lots 17 & 18, Block 31, Plan No. 102226003.

Unanimously Carried

### Adjourn

2022-303 / Deringer

THAT this meeting be adjourned at 10:36pm

  
Mayor Curtis Boyes

Deputy Mayor Matt Jurkiewicz

  
Chief Administrative Officer

Valerie Schlosser